

Academic Report -2004

AGRICULTURE & ENVIRONMENT BUSINESS & TOURISM TRADES HEALTH & HUMAN SERVICES INFORMATION TECHNOLOGIES

WWW.ASSINIBOINE.NET



Assiniboine
COMMUNITY COLLEGE

TABLE OF CONTENTS

105-04760/

College Profile	2	Equity Profile	23
Yesterday and Today	2	Program Profiles	23
Mission, Vision and Goals	2	Adult Learning Programs	24
2003-04 Enrolment by Division	3	Agriculture and Environment Division	25
The Year in Review	4	Agribusiness	26
Measuring Student Success	4	GIS Environmental Technologies	26
2004 Highlights from Academic Divisions	6	Land and Water Management	27
Student Success	9	Business and Tourism Division	28
Academic and Personal Support Services	9	Business Administration	29
Aboriginal Student Success	9	Culinary Arts/Professional Cooking	29
Recognition of Achievement	10	General Business	30
A Commitment to Community Learning	11	Hospitality Administration	30
Programs Available in Rural Communities	11	Office Administration	31
on a Rotational Basis	11	Rural Development	31
Programs Available by Distance Delivery	11	Health and Human Services Division	32
Clustered Learning	12	Aboriginal Community Development	33
Contract Training Programs and Projects	12	Community Social Development	33
Distance Delivery	13	Comprehensive Health Care Aide	34
Regional Centres	14	Early Childhood Education	34
Adult Learning	14	Early Childhood Program Management	35
Continuing Education Programs	15	Practical Nursing	35
Apprenticeship Programs	16	Practical Nursing Refresher	36
Partnering with Industry	17	Information Technologies Division	37
Program Advisory Committees	17	Business Information Management	38
Work Practicums	17	Computer Systems Technology/Technician	38
Co-operative Education	18	Media Production	39
Articulation	19	Web Design	39
Apprenticeship Program	19	Trades Division	40
Manitoba Community Colleges	19	Automotive Technician	41
Athabasca University	19	Carpentry and Woodworking	41
Brandon University	20	Civil Technician	42
Lakeland College	20	Construction Electrician	42
University of Calgary	20	Farm Equipment Technician	43
University College of the Cariboo	20	Heavy Duty Equipment Technician	43
University of Lethbridge	20	Industrial Metals Fabrication	44
University of Manitoba	20	John Deere Ag Tech	44
University of Minnesota (Crookston)	20	Piping Trades	45
University of Victoria	20	Appendix 2003-04 Programs By Division	46
Professional Designations	21		
Program Accreditation	21		
Program Evaluation	21		
Graduate Satisfaction and Employment	22		
2002-03 Graduate Employment	22		
2002-03 Employment Status	22		
2002-03 Employment Related to Training	22		
2002-03 Graduate Satisfaction	22		
2002-03 Program Quality and Currency	23		

COLLEGE PROFILE

YESTERDAY AND TODAY

Assiniboine Community College first opened its doors in February 1961 as Brandon Vocational Training Centre. Shops and classrooms were located in several buildings throughout the city of Brandon. The centre was soon renamed the Manitoba Vocational Training Centre and in 1966 students moved into a new building at 1430 Victoria Avenue East.

In December 1969 the centre became Assiniboine Community College when Manitoba's three technical vocational schools were made community colleges. In 1993, these colleges became board-governed institutions.

In 1982, an expansion to Assiniboine's original college building was completed, which included additional classroom space, heavy duty and general shops, offices, educational support services including a new library facility, and a store for the Students' Association.

When the vocational centre opened in 1961, it had a staff of four and offered two courses to 24 students. By 1966 it had grown to a staff of 24 and offered 11 programs to 300 students.

In 2003-04, the college had about 270 full-time and 300 part-time staff. It offered 32 full-time, day programs, eight apprenticeship programs and a wide variety of contract training courses, in Brandon and communities across southwestern Manitoba, to a full-time enrolment of over 2700 students.

This is only a fraction of Assiniboine's activities, however. Numerous continuing education and distance education programs and courses, delivered throughout the college's catchment area, contribute to an annual enrolment of over 10,000.

Assiniboine's Parkland Campus at Dauphin offered several full-time day programs and a large range of continuing education and off-campus courses. The Parkland Southwest Regional Centre at Russell, the Neepawa Training Centre, as well as several training sites throughout southwestern Manitoba, also offered a wide range of continuing education and contract training courses. In addition, Assiniboine continued to lead the way in the growth of distance-delivered training.

As the college is the exclusive provider of training for practical nurses in the province, in 2003-04 Assiniboine delivered six offerings of the Practical Nursing program in Brandon, Winnipeg and two rural Manitoba communities.

MISSION:

Assiniboine Community College is a progressive post-secondary institution that provides individuals with knowledge, skills and credentials that are highly valued in the workforce.

VISION:

Assiniboine Community College is committed to being a college that is the first choice of students, that students enjoy attending, that students are proud to graduate from and whose graduates are sought after by employers.

GOALS:

- 1 To promote student success.
- 2 To increase college enrolment to meet student and labour market demand.
- 3 To employ sound business practices and efficient and effective administrative systems.
- 4 To foster a healthy and respectful workplace and learning environment.



2003-04 ENROLMENT BY DIVISION

DIVISION	FULL-TIME	PART-TIME	TOTAL
Agriculture and Environment			
Base Budget Programs	101	173	274
Apprenticeship	59		59
Business and Tourism			
Base Budget Programs	388		388
Health and Human Services			
Base Budget Programs	552	410	962
Contract Training	107		107
Information Technologies			
Base Budget Programs	144	202	346
Contract Training	13		13
Trades			
Base Budget Programs	187		187
Apprenticeship	425		425
Parkland Campus			
Base Budget Programs	100		100
Adult Learning			
Base Budget Programs	344		344
Contract Training	284		284
Undeclared			
Base Budget Programs		127	127
Continuing Education			
Brandon Campus		3562	3562
Brandon Campus Temporary Site		2040	2040
Neepawa Training Centre		163	163
Parkland Campus		658	658
Parkland Southwest Regional Centre		250	250
Swan River Training Centre		250	250
Contract Training		21	21
TOTALS	2704	7856	10560

THE YEAR IN REVIEW



D. Joel Ward
Vice-President, Academic

On behalf of our President, Mr. Brent Mills, I respectfully submit Assiniboine Community College's Academic Report for 2003-04. The content of this report is a reflection of the excellent work done by our academic staff and the senior academic planning team, including:

Jack Moes, Academic Director
Agriculture and Environment Division

Bob Russell, Academic Director
Business and Tourism Division

Diane Shamray, Academic Director
Health and Human Services Division

Bonnie Bachorcik Proven, Academic Director
Information Technologies Division

Dan Collens, Academic Director
Trades Division

Shirley Ford, Academic Director
Parkland Campus in Dauphin

Judy Bartel, Manager
Student Services

I would like to take this opportunity to acknowledge the contribution of Gerald Bashforth, our Vice-President, Enterprise Development. Gerald's contribution to our college, education and workforce development in Manitoba, and his exemplary work with Aboriginal communities has earned him the respect and admiration of educators in Manitoba and throughout Canada. Gerald assures us that, although he is retiring, he will continue to make contributions to workforce development both in Canada and abroad. He will be sorely missed.

Assiniboine Community College has provincial responsibility for delivering Practical Nursing and agricultural programming throughout Manitoba. This year's academic report highlights the progress of these two important mandates and also includes a profile of our Parkland Campus in Dauphin. This year in review also includes progress reports on other facets of Assiniboine's academic programming including apprenticeship training, continuing education, distance education, contract training projects and adult basic education.

Assiniboine Community College is a great place to work and learn. The college is committed to student success and to measure that success it is instructive to compare results to the stated goals. The first goal of Assiniboine Community College is to **promote student success**. It is this goal that drives our academic planning.

MEASURING STUDENT SUCCESS:

We constantly review our practice in order to improve the student experience to ensure continued student success. The following questions form the basis of our measurement of student success and inform our academic planning process:

- Q Is our programming relevant and up-to-date with current industry practices?
93 percent felt their program was up-to-date with industry
- Q Are our faculty current in their knowledge of current industry trends?
96 percent felt their instructors were current with industry
- Q Is the quality of our instruction excellent?
93 percent rated the quality of instruction as good to excellent
- Q Are students satisfied with their experience at Assiniboine?
98 percent were satisfied or very satisfied with the education they received
- Q Do our students get jobs?
80 percent of our graduates are employed and another 11 percent are continuing with further post-secondary education



The results continue to be encouraging. And yet there is more to do. In the coming year we will continue to explore ways to provide our students with expanded opportunities to further their educational goals. We are investigating new certificate and diploma programming, advanced diplomas and joint degrees with Brandon University.

To encourage lifelong learning, we must be committed to providing our students many pathways to our post-secondary education system. Over the past year progress has been made in offering:

DUAL CREDITS: an opportunity for adult learners to take selected college courses that can be used for high school and college credit.

ARTICULATION AND TRANSFER AGREEMENTS WITH UNIVERSITIES:

Manitoba is committed to enabling students to receive credit for college learning at universities around the province. Already there is excitement and a real willingness to enable movement of students among our post-secondary institutions.

OPPORTUNITIES FOR RURAL AND REMOTE COMMUNITIES:

Assiniboine continues to lead the way in providing programming to meet the needs of rural and remote communities. Our president led an Association of Canadian Community Colleges task force in this important area and continues to lead our college in providing more and varied educational opportunities to our rural and northern communities.



The results continue to be encouraging. And yet, there is more to do. In the coming year we will continue to explore ways to provide our students with expanded opportunities to further their educational goals. We are investigating new certificate and diploma programming, advanced diplomas and joint degrees with Brandon University.

To encourage lifelong learning, we must be committed to providing our students many pathways to our post-secondary education system. Over the past year progress has been made in offering:

DUAL CREDITS: an opportunity for adult learners to take selected college courses that can be used for high school and college credit.

ARTICULATION AND TRANSFER AGREEMENTS WITH UNIVERSITIES:

Manitoba is committed to enabling students to receive credit for college learning at universities around the province. Already there is excitement and a real willingness to enable movement of students among our post-secondary institutions.

OPPORTUNITIES FOR RURAL AND REMOTE COMMUNITIES:

Assiniboine continues to lead the way in providing programming to meet the needs of rural and remote communities. Our president led an Association of Canadian Community Colleges task force in this important area and continues to lead our college in providing more and varied educational opportunities to our rural and northern communities.

2004 HIGHLIGHTS FROM ACADEMIC DIVISIONS

This year our academic report highlights three of our academic divisions and their achievements and challenges. Assiniboine Community College has the provincial mandate to deliver agricultural programming in Manitoba. Dr. Jack Moes, Academic Director of the Agriculture and Environment Division, discusses this division's year in review. Diane Shamray, Academic Director of the Health and Human Services Division, reports on programming in that division, highlighting Practical Nursing, another program for which Assiniboine has the provincial delivery mandate. The Parkland Campus continues to play an important role in the community of Dauphin and the surrounding region. Shirley Ford, Academic Director of the Parkland Campus, discusses how our programming provides people from Dauphin and the surrounding communities access to a wide variety of educational opportunities.



Dr. Jack Moes
Academic Director
Agriculture and Environment Division

The BSE crisis continued as a dominant focus in western Canadian agriculture during our 2003-04 academic year. Despite the stress this has placed on families and businesses, agriculture remains a diverse and resilient sector that is growing in its sophistication. We continually examine our programming to ensure that it keeps pace with needs and opportunities in the sector. The link between agriculture and the environment is of greater public concern than ever before, and this has also created opportunity for us. This resulted in our decision to rename our division Agriculture and Environment to better reflect the breadth of our program offerings.

Opening the door to our new Land and Water Management diploma was one highlight of the year. Sector representatives provided excellent input with respect to defining learning outcomes for the program, and prospective students were keen to enroll, giving us a full class of 15 for our first intake. The program is intended to graduate environmental practitioners with a sound understanding of agriculture.

The GIS Environmental Technologies diploma program, with its focus on putting geomatics technology to work in agricultural and resource management, had its first graduates in 2003-04. Enrolment in our Agribusiness diploma program strengthened, and we implemented some changes to reflect the higher level skills required by graduates. Employment opportunities for all three diploma programs were strong, and we finalized transfer agreements with Lethbridge University and University of Minnesota (Crookston). We and our students are thankful to the organizations and businesses that continue to support student success through scholarships, awards, and bursaries.

Our extension programming includes a variety of distance certificates, apprenticeship, contract and continuing education offerings. A significant initiative

was the development of a Manure Management Planner course in collaboration with the Manitoba Institute of Agrologists. Ready for delivery in 2004-05, this course will be a must for anyone who prepares manure management plans required by new provincial regulations. With increasing public concern for human and environmental safety, this type of course is representative of something for which we will see greater need and opportunity over the next few years.

We also entered into collaboration with several other educational institutions and with Farm Credit Canada to provide training for its total farm management software, AgExpert. This collaboration among educational institutions and industry to deliver advanced skills training to agricultural producers is worthy of note as a model we think will become increasingly relevant for our extension programming.

The future holds many opportunities for us to develop even more robust and relevant programming in Agriculture and Environment. A major project for us in 2004-05 will be to dialogue with our network of sector advisors to help us discern our direction for the next few years. We look forward to that process, and to the challenges and opportunities to come.

Over the past year the Health and Human Services division has had the opportunity to increase access to learners by providing many of our programs to several rural and remote communities. Through community partnerships and our clustered distance learning format, programs such as Early Childhood Education, Practical Nursing, Comprehensive Health Care Aide, Education Assistant, and Community Support Provider have been delivered in Island Lake, Flin Flon, Russell, Neepawa and Deloraine, to name just a few communities.



Diane Shamray
Academic Director
Health and Human Services Division

Our First Nation and Metis Practical Nursing Strategy, which commenced in 2001-02, is well underway. The intent of the initiative is to deliver seven Practical Nursing programs over four years to Aboriginal communities in Manitoba. Partnerships with West Region Tribal Council, Manitoba Metis Federation, First Nation Inuit Health Branch and Manitoba Advanced Education and Training enabled us to deliver programs to students in Dauphin, St. Malo, Fisher River and Thompson. By providing the education locally it is anticipated that the graduates will stay in their home communities and provide necessary health care services. We are pleased to report that graduates from these programs are all currently employed and many are working in their community.

Another initiative worth noting is the tri-college community development program project. Assiniboine Community College was vested with the responsibility of converting year one of the Aboriginal Community Development program for distance delivery. The first year of the program would then be available to other colleges for the delivery of their community development programs, which in turn eases credit transfers from one institution to another.

Other projects that the division is undertaking include converting the Anatomy and Physiology course for on-line delivery, developing an opportunity for adult learners to receive a high school diploma while completing a Comprehensive Health Care Aide certificate, and designing a prior learning assessment process for internationally educated individuals wanting to become practical nurses. While this review does not cover all our division's activities for 2003-04, I would be remiss if I did not mention that we continue our efforts to increase articulation and credit transfer agreements with other post-secondary institutions to better serve the needs of our learners.



Shirley Ford
Academic Director
Parkland Campus

Assiniboine's Parkland Campus in Dauphin continues to thrive. Its success is attributed to its student-centred, inclusive and supportive learning environment, and to its accessibility and comprehensive programming. Students have been graduating from this campus since 1986, prepared for further post-secondary education and/or employment opportunities. They are able to choose from a diverse selection of courses and certificate or diploma programs, all focused on meeting the needs of the region. And, they are able to go to a college near home.

Parkland Campus serves a large region that extends west to Roblin, east to McCreary, north to Birch River, and south to Keeseekoowenin. Many of our students travel daily from their home communities to attend classes. Family and community give them the ongoing personal and financial support they need to successfully complete their studies.

While at the campus, students are offered challenging and relevant learning, facilitated by well-qualified and dedicated instructors. Additional assistance is available through structured study labs and peer tutoring. They are exposed to up-to-date technology and use current software on modern computers. Administrative and support staff are approachable, ensuring processes compliment their studies, and a student advisor is available for counselling when needed. The on-site daycare is a new service that is proving valuable. Students learn in a safe, clean and comfortable place, thanks to security officers and building service workers. They can focus on their studies and do well.

Each of the four full-time diploma programs is unique in its focus: Business Administration has a Comprehensive Specialization; Early Childhood Education promotes Aboriginal curriculum; Computer Support Specialist offers multi-faceted content; and the Extended program offers dual credit courses that can be used for credit towards a Mature Student High School diploma and towards college post-secondary programs. Three full-time certificate programs are popular:

Comprehensive Health Care Aide, General Business, and the newest program, Carpentry and Woodworking.

The Community Learning division co-ordinates part-time studies. The campus is often as busy in the evening as in the day. A wide range of continuing education courses and certificate programs are offered. Also, community-based programs are delivered when and where requested; an Early Childhood Education contract training program in partnership with The Assembly of Manitoba Chiefs began in April 2004.

Connections sustain the campus. Partnerships with industry, agencies and other educational institutions ensure that what we do, we do well. An active student council shares in the campus leadership. Our student body is a healthy mix of male and female, sequential and mature students, and is representative of our communities. Half of our student population is Aboriginal. Working closely with all divisions at the Brandon campus, we are committed to promoting and experiencing student success in the Parkland region.

STUDENT SUCCESS

Student success is influenced by many factors. Having the right programs, well delivered, is critical. Equally critical is having the right students in the right programs, having a healthy, respectful and stimulating learning environment, and having strong student support systems.

Student Services is an integral part of the Assiniboine Community College team, working with all divisions and programs to ensure that students receive the information and assistance they need to select the program that is right for them. Where appropriate, pre-admissions assessment helps to ensure that students begin their studies at the appropriate level.

A college focussed on student success understands that students have individual needs. Small classes allow instructors to focus on individual needs of students. Student Services works with instructors to help identify the individual needs of students and to provide the supports necessary for success.

ACADEMIC AND PERSONAL SUPPORT SERVICES:

- Pre-admissions advising, including career and program planning and orientation.
- Academic assessment for special selection programs, and transition assistance.
- Special admissions evaluations: students who lack admissions requirements are evaluated through an interview and assessment process that takes into account basic academic skills, previous education, work experience and personal information.
- Ongoing personal, financial, academic and career counselling.
- Support services for students with disabilities, including co-ordination of accommodations, alternate materials and exam accommodations.
- Co-ordination of a peer tutoring program, which includes assessing student requests, training peer tutors, matching students with tutors, and follow-up with students and instructors.
- Consultation with instructors on individual and general student success, and participation in the New Faculty Orientation.
- A proactive approach to helping students access financial aid and ongoing support in navigating the financial aid systems.
- Employment services including job board, assistance with resume writing and interview preparation, and the annual *Meet the Employer Day*.

ABORIGINAL STUDENT SUCCESS:

Our partnership with the Aboriginal Healing Foundation concluded in July 2004. With the assistance of this grant, we continued to offer enhanced supports and services to our Aboriginal students and to network with the community. Some highlights of 2003-04 include:

- Student orientation packages distributed to students in the summer months were enthusiastically received by students and Aboriginal Education Counsellors.
- The presence of an Aboriginal counsellor in the Cultural Centre and a host of regularly scheduled events has increased the numbers of students using the Cultural Centre, and promoted student interaction. Craft sessions have become very popular with both Aboriginal and non-Aboriginal students.
- Thanks to the active recruitment and role modeling of our Aboriginal counsellor, we saw a dramatic increase in the numbers of young men participating not only in Cultural Centre events, but also in college activities such as the intramural programs.
- Student loneliness at the beginning of the year led to the birth of *coffee talk* evenings—informal social get-togethers outside of school hours.
- Our Aboriginal services staff continued to build relationships with the community at large, partnering with the Brandon Friendship Centre in running Aboriginal wellness groups, serving on the Wheat Belt Community Futures board, and working with the Interprovincial Association for Native Employment (IANE) and other Aboriginal organizations.
- Continued efforts to increase communication with sponsoring agencies included hosting an Aboriginal Counsellors' Forum and distribution of a quarterly newsletter.

RECOGNITION OF ACHIEVEMENT

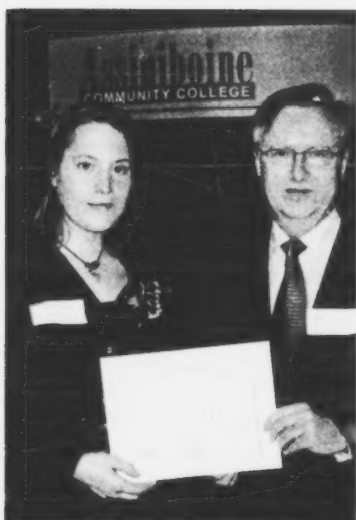
Recognition of achievement not only celebrates the success of students who do well, but also stimulates students to strive for excellence. Assiniboine continues to identify ways to effectively recognize students who excel academically, in practical skills, and in leadership and service to the college and community.

Thanks to our Foundation and the generosity of our donors, scholarships and other awards to students continue to grow. Fifty students received graduation awards at our 2004 graduation, totalling \$21,925.

At our second annual fall awards celebration, we honoured a total of 65 students, who received a total of \$64,227.99 in scholarships. This occasion also allowed 42 students who received \$39,920 in bursaries to meet the donors who made their awards possible.

Some notable student achievements of 2003-04 included:

- Two Assiniboine students, sisters Sara Quantrill, Business Administration graduate and Leslie Dyke, Office Administration graduate, were both awarded the Millennium Excellence Award valued at \$4,000.
- Computer Systems Technology student Jerrad Cann received a merit award from the CompTIA Educational Foundation, recognizing his achievement and commitment to IT training and certification.
- A number of Assiniboine Community College students competed in the Manitoba Skills and Skills Canada competitions. Results were positive with Assiniboine bringing home two gold, two silver and three bronze medals from the Manitoba Skills competition.



A COMMITMENT TO COMMUNITY LEARNING

In recent years, Assiniboine Community College has seen significant growth in activity and enrolment in lifelong and community learning. Assiniboine delivers education and training to many communities in rural Manitoba, including continuing education, distance delivery and full-time programming on a rotating basis.

The college funds two Community Learning Manager positions, responsible for the Parkland and Westman regions. These managers lead in the planning, development, co-ordination, delivery and enhancement of lifelong learning activities within their region. This model provides efficient and effective use of staff, resources and existing satellite facilities, and involves rural and Aboriginal community leaders in planning for the needs in their communities.

The college has also seen significantly expanded agriculture training for producers, farm employees and the agro-service sector under the leadership of a Director, Agriculture Extension.

PROGRAMS AVAILABLE IN RURAL COMMUNITIES ON A ROTATIONAL BASIS:

- Comprehensive Health Care Aide
- General Business
- Practical Nursing

PROGRAMS AVAILABLE BY DISTANCE DELIVERY:

- Agriculture Studies
- Business Administration
- Commercial Manure Applicator training for provincial licensing
- Community Support Provider
- Comprehensive Health Care Aide
- Early Childhood Education
- Early Childhood Program Management
- Education Assistant
- General Business
- Integrated Pest Management
- Manitoba Arborists training
- Mature Student High School
- Medicinal and Aromatic Crops
- Organic Agriculture
- Organic Inspector
- Pesticide Applicator/Dispenser training for provincial licensing
- Pork Production Manager
- Pork Production Technician Apprenticeship
- Practical Nursing Refresher
- Prairie Horticulture



CLUSTERED LEARNING

Clustered learning is a type of distance delivery. When a group of students in a workplace or a community wishes to take the same course or courses, and these courses are available from Assiniboine by distance delivery, a clustered learning model may be used. Course participants use the distance course manuals. A facilitator and the students together determine a clustered learning class time. Cluster participants enjoy the best of both worlds. They are able to work with other students and a facilitator for scheduled learning together, while still having the freedom to work on their own pace using the distance-delivery course materials.

Assiniboine Community College is using a clustered learning model in the following programs:

- Business Administration
- Comprehensive Health Care Aide
- Early Childhood Education
- Education Assistant
- Pork Production Technician Apprenticeship

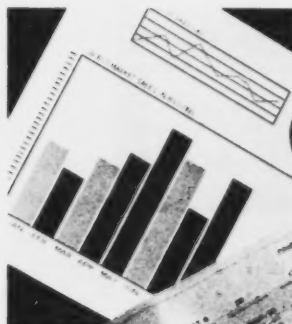
CONTRACT TRAINING PROGRAMS AND PROJECTS

Assiniboine works in partnership with community groups, Aboriginal communities, businesses, industrial co-ordinating groups, private agencies and federal and provincial government departments to develop and deliver quality training programs to meet identified training needs of the labour market and the self-employed. These programs are carried out on a contract basis, or tuition fees are designed to recover all program costs.

During 2003-04 Assiniboine enrolled 425 students in various courses and programs ranging from developmental education to Practical Nursing, in rural and Aboriginal communities across the province. In contract training programs, 67.2 percent of students were female, and 73.2 percent were reported as First Nations, Métis, Inuit or visible minority. The average age of Assiniboine's contract training students in 2003-04 was 31 years.

Following is a list of Assiniboine's contract training programs and projects for 2003-04:

- Business Administration
- Computer Studies
- Early Childhood Education
- Mature Student High School
- Practical Nursing
- Practical Nursing Preparation
- University/College Entrance Preparation (UCEP)



DISTANCE DELIVERY

Distance delivery enables students to complete courses and programs without leaving their communities and without making a full-time commitment. The college delivers complete course packages and support materials to students' homes. Students decide when and where they want to study. Telephone conferencing, videoconferencing and Internet resources provide additional contact and support. Distance-delivered courses have the same learning objectives as courses delivered face-to-face. The only difference is the method of delivery. Distance delivery provides participants with the convenience of part-time home study and the opportunity for learning interaction. Several courses are also available on-line.

Assiniboine developed 11 new courses, four of them on-line, for distance delivery in 2003-04. The courses were distributed in eight programs: Business Administration, Accounting and Finance Advanced Diploma, Business Information Management, Community Support Provider, Education Assistant, Practical Nursing, Commercial Manure Applicator certification and Pesticide certification. In addition, 25 distance-delivered courses were revised and updated.

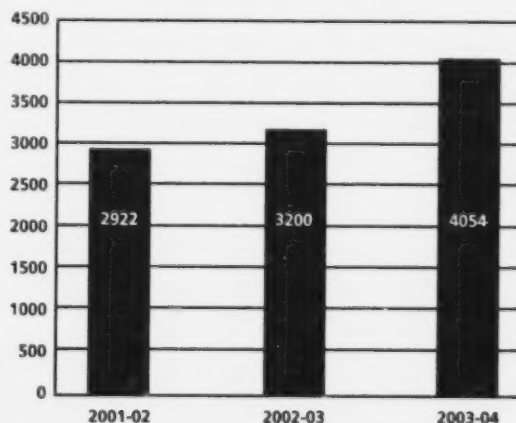
Assiniboine's Distance Education and New Instructional Media (DENIM) Centre facilitates the development of new instructional media and distributed learning and quality distance and on-line learning. The DENIM Centre provides the following services:

- co-ordinates the distance-delivered General Business certificate, Business Administration diploma, and Accounting and Finance Advanced diploma programs.
- provides technical expertise to college staff, partners and clients.
- provides expertise to develop and deliver distance-delivered and on-line courses.
- provides new media training to college staff and students.
- provides access to distance delivery technology and technical support services.
- provides expertise in the evaluation of distance-delivered programs and delivery systems.
- provides expertise in the design of SMART testing using Perception Question Mark software.
- provides WebCT support to distance and on-campus faculty.
- manages the video, audio and satellite conferencing at Assiniboine.

Assiniboine publishes a distance education catalogue, which includes a comprehensive listing of all of Assiniboine's distance-delivered programs and courses. Full information on Assiniboine's distance offerings is also available online at www.assiniboine.net.

During 2003-04 at Assiniboine, there were 4054 registrations in distance-delivered programs and courses.

Agriculture Studies	55
Business Administration	598
Business Information Management	14
Community Support Provider	5
Comprehensive Health Care Aide	328
Continuing Education for LPNs	4
Early Childhood Education	455
Early Childhood Program Management	41
Education Assistant	18
Integrated Pest Management	9
Mature Student High School	25
Office Administration	2
Organic Agriculture/Inspector	13
Pesticide Applicator/Dispenser	1697
Pork Production Manager	402
Pork Production Technician Apprenticeship	217
Prairie Horticulture	78
Practical Nursing Refresher	81
Web Design	12



REGIONAL CENTRES

Parkland Southwest Regional Centre (Russell)

Assiniboine's Parkland Southwest Regional Centre offers a variety of continuing education and rotating certificates. Continuing education courses delivered in 2003-04 included FoodSafe, First Aid, CPR, Workplace Hazardous Materials Information System (WHMIS), Dietary Aide, Golf, Photography and Quilting, as well as courses from the Educational Assistant and Computer Studies programs. In 2003-04, the rotating Comprehensive Health Care Aide certificate program was delivered at the Russell Centre.

The college also operated an Adult Learning Centre at the Parkland Southwest Regional Centre in 2003-04. The centre offers students the opportunity to obtain their high school credential, both during the day and in the evening.

Neepawa Training Centre

Assiniboine's Neepawa Training Centre was home to the rotating Comprehensive Health Care Aide program in 2003-04. Courses in the Education Assistant, Computer Studies and Woodworking certificate programs were offered at the Neepawa Centre in 2003-04, as well as several general interest courses including FoodSafe, GED, Medical Terminology, Photography and Women's Self Defense.

Swan River

Assiniboine and the University College of the North partner with the Swan Valley School Division to offer a variety of continuing education programs and courses in the Swan Valley area. Continuing education courses offered in 2003-04 included First Aid, CPR, Conversational Spanish, Crocheting, FoodSafe, Medical Terminology and Sculpture, as well as courses in the Computer Studies, Management Skills, Human Resource Management and Education Assistant certificate programs.

ADULT LEARNING

As part of its mandate to increase post-secondary education for Manitobans, since 1995 Assiniboine Community College has operated the Brandon Adult Learning Centre (BALC). BALC is a downtown campus for adults, the majority of whom are seeking a high school education as preparation for post-secondary education. Assiniboine's adult high school offers Senior 3 and Senior 4 courses leading to a Mature Student High School diploma.

Dual Credits

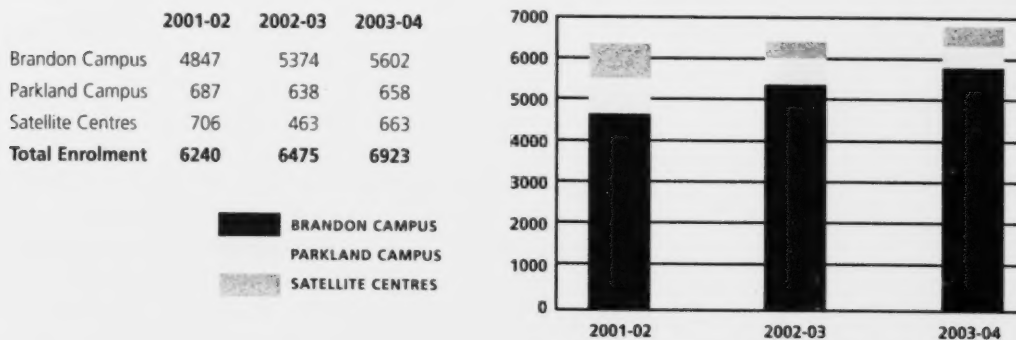
In addition to offering high school elective courses, BALC also offers dual credits, selected college courses that count for both college credit and high school completion. The advantage of dual credits is that if students choose to continue with post-secondary education after completing a high school diploma, any dual credits earned will provide advanced standing towards a post-secondary credential. In 2003-04, a total of 45 Adult Learning Centre (ALC) graduates enrolled in first year at Assiniboine. A total of 27 ALC graduates came to Assiniboine from our own adult high school, the Brandon Adult Learning Centre. The remaining 18 ALC graduates came from other adult learning centres across Manitoba.

In addition to the programming offered on site, BALC co-ordinates a contract training off-campus developmental education program. This program focuses on the Mature Student High School diploma, but includes a preparatory component designed to meet the specific needs of First Nations and rural communities. In 2003-04 it was delivered in God's Lake, Peguis, Rolling River and Sandy Bay. Staff also worked with First Nations agencies to deliver a Pre-Nursing upgrading program in Thompson and Berens River. This preparatory program prepared students for the deliveries of the Practical Nursing program that began during 2003-04 in Berens River and at the Aboriginal Peoples College in Winnipeg.

In 2003-04, the Parkland Campus in Dauphin delivered an Extended program. This adult learning program combines Senior 3 and 4 courses with college courses and allows a student who does not meet post-secondary entrance requirements to complete a two-year diploma over three years, while also completing a Mature Student High School diploma.

CONTINUING EDUCATION PROGRAMS

Assiniboine is very active in meeting community needs for lifelong learning by offering a wide range of evening and part-time studies at the Brandon and Parkland campuses, and in most communities in the catchment area. The college utilizes training facilities at Neepawa, Russell and Swan River as satellite centres, and works with community partners throughout Manitoba to deliver continuing education programs and courses.



In 2003-04, 60.9 percent of students taking continuing education courses were female and 236 students (3.4 percent) were reported as First Nations, Métis, Inuit or visible minority. The average age of continuing education students was 34 years, although it should be noted that 10.5 percent of continuing education students did not report their age.

Assiniboine offers several certificate programs through continuing education. These programs are specifically designed in co-operation with business and industry to meet the ongoing needs of the existing workforce.

These programs include:

American Sign Language	Dietary Aide	Organic Agriculture/Inspector
Applied Counselling Skills	Education Assistant	Pesticide Applicator/Dispenser
Business Finance	Food and Beverage Operations	Prairie Horticulture
Computer Studies	Human Resource Management	Water and Waste Water Treatment
Criminology	Management Skills	Wilderness Recreation
Developmental Services Worker	Medicinal and Aromatic Crops	Woodworking

As well, many courses are delivered to enhance the employability skills of the workforce:

Academic Upgrading: Mathematics, Science, Communications

Continuing Education for Practical Nurses: Foot Care, Physical Assessment, Gerontology

Hospitality and Tourism: FoodSafe, Alcohol Server Responsibility, Professional Bartending, Food Preparation Courses

Health Care: CPR, First Aid, Heart Saver

Languages: French, Russian, Japanese, Spanish, Ukrainian

Personal and Self Development: Assertiveness Training, Horticulture, Conflict Resolution, Financial Planning, Photography

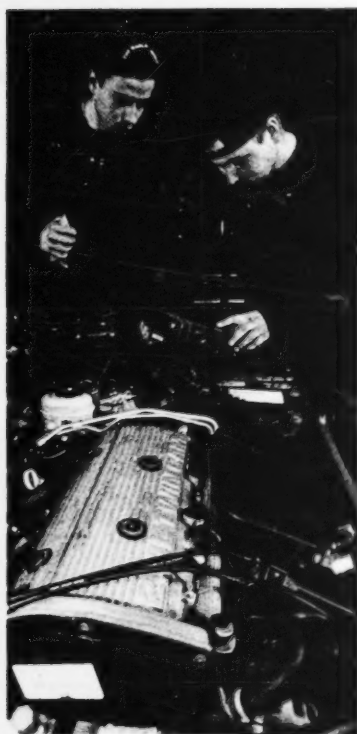
Trade and Skills Improvement: Machine Shop, Outboard Motor Repair, Power Engineering, Small Engine Repair, Welding, Gravel Road Design and Maintenance

In addition a variety of general interest courses is offered in the areas of crafts, gourmet cooking, sewing, and healthy life styles.

Corporate Training: Customized training courses are delivered to businesses and agencies in Assiniboine's catchment area. This training is delivered to clients' specifications—how, when and where they want it.

The tuition fees charged for continuing education courses are designed to cover delivery costs.

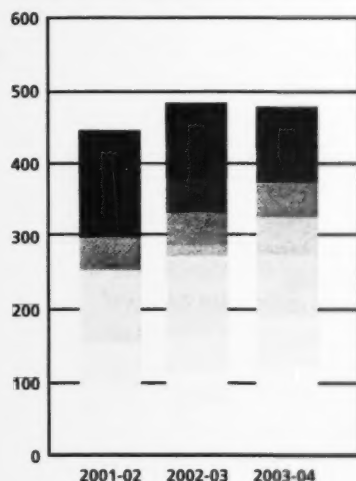
APPRENTICESHIP PROGRAMS



Apprenticeship training, leading to certification as a journeyman, is made available in a number of trades and occupations through the Apprenticeship Branch of Manitoba Advanced Education and Training. The trades in which apprenticeship training is available are known as designated trades. Manitoba colleges work in co-operation with the Apprenticeship Branch and offer the classroom-based technical training that is part of the requirement for a Certificate of Qualification in designated apprenticeship trades. Assiniboine is the designated provider of academic instruction in eight trades, including Agricultural Equipment Technician, Carpenter, Construction Electrician, Heavy Duty Equipment Technician, Industrial Welder, Motor Vehicle Mechanic, Plumber and Pork Production Technician. In 2003-04, Assiniboine added a new apprenticeable trade, Industrial Welder, and ceased delivery of another, Transport Truck Mechanic.

Manitoba Advanced Education and Training has undertaken a campaign to revitalize the apprenticeship training system to address skilled trades shortages. Assiniboine, as a partner in the delivery of apprenticeship training, is working with the Apprenticeship Branch to facilitate the establishment of new apprenticeable trades and the expansion of existing trades.

In 2003-04, 22 women (4.5 percent) participated in apprenticeship classroom training at Assiniboine, and seven (1.4 percent) were reported as First Nations, Métis, Inuit or visible minority. The average age of apprenticeship students in 2003-04 was 27 years.



	2001-02	2002-03	2003-04
Total Enrolment	450	487	484
Agricultural Equipment Technician	48	73	81
Carpenter	49	43	45
Construction Electrician	50	54	68
Heavy Duty Equipment Technician	108	113	101
Industrial Welder	—	—	47
Lather (Interior Systems Mechanic)	—	10	—
Motor Vehicle Mechanic	40	41	45
Plumber	—	43	38
Pork Production Technician	46	55	59
Transport Truck Mechanic	109	55	—

PARTNERING WITH INDUSTRY

PROGRAM ADVISORY COMMITTEES

To ensure that programs are relevant and meet the needs of business and industry, Assiniboine has ongoing advisory committees for its programs. These committees meet at least once a year and assist the academic director and instructors in incorporating new technology into the curricula, providing advice on program and course changes, and advising the college on equipment required for students to receive relevant training for present and future employment. Advisory committees are chaired by industry representatives. They include representatives from business and industry, students, program alumni and instructional staff. Assiniboine has advisory committees for the following programs:

Aboriginal Community Development/
Community Social Development
Agribusiness
Automotive Technician
Business Administration/General Business
Carpentry and Woodworking
Civil Technician
Community Support Provider
Comprehensive Health Care Aide
Computer Systems Technology
Construction Electrician
Early Childhood Education/
Early Childhood Program Management

Heavy Duty Equipment Technician
GIS Environmental Technologies
Hospitality Administration/Culinary Arts
Industrial Metals Fabrication
John Deere Ag Tech
Land and Water Management
Media Production
Office Administration
Piping Trades
Power Engineering
Practical Nursing
Web Design
Wireless Telecommunications Engineering Technology

WORK PRACTICUMS

Many programs at Assiniboine have work practicums integrated into their curricula. Students work in business and industry for short periods of time (two to eight weeks). This gives the students valuable experience in industry and allows them to relate classroom and laboratory training to the actual work site. The following programs include work practicums:

Aboriginal Community Development
Automotive Technician
Carpentry and Woodworking
Community Social Development
Community Support Provider
Comprehensive Health Care Aide
Computer Systems Technology
Construction Electrician
Early Childhood Education

Early Childhood Program Management
Education Assistant
Industrial Metals Fabrication
Media Production
Office Administration
Piping Trades
Practical Nursing
Web Design



CO-OPERATIVE EDUCATION

Assiniboine values the industry interaction available through co-operative education. Students are able to apply classroom theory in real work situations and are able to gain valuable work experience. The four- to six-month placement in industry enables students to develop and refine career plans, and to experience working with a diverse group of people. It also provides them with an opportunity to develop interview, communication and job-seeking skills. Students receive a salary from their employers during the co-operative work placement.

The following table shows the number of students who participated in co-operative work placements:

	2001-02	2002-03	2003-04
Agribusiness	37	26	35
Automotive Technician (optional)	13	6	1
Business Administration (optional)	51	41	32
Business Information Management	—	—	3
Civil Technician (optional)	7	11	9
Culinary Arts	14	2	—
Farm Equipment Technician	8	—	—
GIS Environmental Technologies	—	6	8
Heavy Duty Equipment Technician	31	19	20
Hospitality Administration	5	8	8
Land and Water Management	—	—	14
Office Administration (optional)	3	—	—
Rural Development	6	—	—
TOTALS	175	119	130



Note: Effective 2002-03, the Farm Equipment and Heavy Duty Equipment Technician programs combined their co-op placements into one placement, the Office Administration program deleted their co-op option, and the Rural Development program was cancelled. Effective 2003-04, the Culinary Arts program deleted their co-op option and co-op became optional in the Automotive Technician program.

ARTICULATION

Assiniboine has worked with various educational institutions and agencies to provide maximum flexibility for students, and allowing for transfer of credit and career pathing opportunities for graduates.

APPRENTICESHIP PROGRAM

Graduates from several of Assiniboine's programs receive credit for their training towards an apprenticeship designation.

Program

Automotive Technician
Carpentry and Woodworking
Construction Electrician
Culinary Arts/Professional Cooking
Farm Equipment Technician
Heavy Duty Equipment Technician
Industrial Metals Fabrication
John Deere Ag Tech
Piping Trades

Designated Trade(s)

Motor Vehicle Mechanic
Carpenter
Construction Electrician; Industrial Electrician
Cook
Agricultural Equipment Technician
Heavy Duty Equipment Technician; Transport Truck Technician
Machinist; Industrial Welder
Agricultural Equipment Technician
Plumber

MANITOBA COMMUNITY COLLEGES

The three Manitoba colleges have developed a transfer guide that identifies a large number of program block transfers as well as many individual courses that are acceptable for credit among the three institutions. In addition, agreements exist among the Continuing Education departments of the three colleges to share course outlines and accept courses for credit, notably, but not exclusively, the following programs: Developmental Services Worker, Applied Counselling and Criminology.

ATHABASCA UNIVERSITY

Graduates of Assiniboine's Business Administration diploma program are eligible to receive a block transfer towards a Bachelor of Management, Bachelor of Human Relations and Labour Relations, or Bachelor of Professional Arts (Governance, Law and Management) degree.

Graduates of Assiniboine's Hospitality Administration diploma program are eligible to receive a block transfer towards a Bachelor of Management degree.

Graduates of Assiniboine's Aboriginal Community Development diploma program are eligible to receive a block transfer of 60 credits towards the Bachelor of Professional Arts (Human Services) degree.

Graduates of Assiniboine's Community Social Development certificate program are eligible to receive a block transfer of 30 credits towards the Bachelor of Professional Arts (Human Services) degree.

Graduates of Assiniboine's Early Childhood Education diploma program are eligible to receive a block transfer of 60 credits towards the Bachelor of Professional Arts (Human Services) degree.

Graduates of Assiniboine's Media Production diploma program are eligible to receive a block transfer of 60 credits towards the Bachelor of Professional Arts (Communications Studies) degree.

Graduates of Assiniboine's Web Design diploma program are eligible to receive a block transfer of 60 credits towards the Bachelor of Professional Arts (Communication Studies) degree.

Graduates of Assiniboine's other diploma programs are eligible to receive a block transfer of between 45 and 60 credits towards the Bachelor of Business Administration degree.

BRANDON UNIVERSITY

Graduates of Assiniboine's Business Administration diploma program who achieve a cumulative grade point average of 3.0 or higher are eligible to receive a two-year block transfer (60 credits) towards the Bachelor of Business Administration or the Bachelor of Arts (Business Administration major) degree.

Graduates of Assiniboine's Early Childhood Education diploma are eligible to receive a two-year block transfer (60 credits) into the Bachelor of Education degree with an early years concentration.

Graduates of Assiniboine's Aboriginal Community Development diploma program are eligible to receive a two-year block transfer (60 credits) into the First Nations and Aboriginal Counselling degree.

Graduates of Assiniboine's Web Design diploma program are eligible to receive a two-year block transfer (60 credits) towards a Bachelor of Fine Arts (Digital Media and Design Major).

LAKELAND COLLEGE

Graduates of Assiniboine's Land and Water Management diploma program are eligible to apply for direct entry into the Bachelor of Applied Science—Environmental Management program.

UNIVERSITY OF CALGARY

Graduates of Assiniboine's Hospitality Administration diploma program who achieve a cumulative grade point average of 3.0 or higher, and who have successfully completed specific electives as part of their program, are eligible to receive block credit for courses leading to a four-year Bachelor of Hotel and Resort Management degree.

UNIVERSITY COLLEGE OF THE CARIBOO

Graduates of Assiniboine's Hospitality Administration diploma program with specific designated courses and a cumulative grade point average of 2.5 or higher are eligible to receive a block credit for courses leading to a Bachelor of Tourism Management degree, with concentrations in Adventure Tourism, Entrepreneurship and Tourism Operations.

UNIVERSITY OF LETHBRIDGE

Graduates of Assiniboine's Agribusiness diploma program who achieve a cumulative grade point average of 2.5 or higher are eligible to apply to the two-year post-diploma Bachelor's degree in Agricultural Studies.

Graduates of Assiniboine's GIS Environmental Technologies diploma program who achieve a cumulative grade point average of 2.5 or higher are eligible to apply to the two-year post-diploma Bachelor's degree in Geographical Information Science.

Graduates of Assiniboine's Land and Water Management diploma program who achieve a cumulative grade point average of 2.5 or higher are eligible to apply to the two-year post-diploma Bachelor's degree in Environmental Science.

Graduates of Assiniboine's Business Administration diploma program who achieve a cumulative grade point average of 3.0 or higher are eligible to receive block credit for two years of a four-year Bachelor of Management degree.

Graduates of Assiniboine's Hospitality Administration diploma program who achieve a cumulative grade point average of 3.0 or higher are eligible to receive block credit for two years of a four-year Bachelor of Management degree, after completing a four-course qualifying program.

UNIVERSITY OF MANITOBA

Graduates of Assiniboine's Business Administration diploma program with specific designated courses and a minimum cumulative grade point average of 3.0 are eligible to receive block credit toward a four-year Bachelor of Commerce (Honours) degree, which can be obtained by completing an additional 72 credit hours.

UNIVERSITY OF MINNESOTA (CROOKSTON)

Graduates of Assiniboine's Agribusiness diploma program are eligible to apply to the Bachelor of Science in Agribusiness program at the University of Minnesota (Crookston) and may receive standing for up to 54 of 120 required credits.

UNIVERSITY OF VICTORIA

Graduates of Assiniboine's Hospitality Administration diploma program with specific designated courses and a cumulative grade point average of 3.0 or higher are eligible to receive block credit leading to a four-year Bachelor of Commerce degree.

PROFESSIONAL DESIGNATIONS

Students completing specific courses in business-related programs at Assiniboine are eligible to apply for advanced credit with the following organizations:

Canadian Institute of Bookkeeping
Canadian Institute of Transport and Transportation (CITT)
Canadian Payroll Association (CPA)
Canadian Securities Institute
Certified General Accountants Association (CGA)
Society of Management Accountants (CMA)

Graduates of the Agribusiness diploma program are eligible for membership in the Manitoba Institute of Agrologists (MIA) professional organization as Technical Agrologists, to practice agrology in Manitoba.

Graduates of the Rural Development diploma program are granted 10 of the required 40 credits needed for designation as Economic Development Officers through the Economic Developers Association of Canada (EDAC).

Students and graduates of the Office Administration certificate or diploma program may join the International Association of Administrative Professionals (IAAP) and write examinations for a Certified Professional Secretary (CPS) designation.

PROGRAM ACCREDITATION

Several of Assiniboine's certificate and diploma programs are provincially accredited.

Program	Accrediting Body
Early Childhood Education	Child Care Education Program Approval Committee (CCEPAC)
Early Childhood Program Management	Child Care Education Program Approval Committee (CCEPAC)
Practical Nursing	College of Licensed Practical Nurses of Manitoba (CLPNM)

PROGRAM EVALUATION

Assiniboine's certificate and diploma programs are formally evaluated at least every five years. The formal evaluation involves a review of program objectives, program outcomes, employer satisfaction and alumni satisfaction.

During 2003-04, the following programs were evaluated at Assiniboine:

Construction Electrician
Pork Production Manager

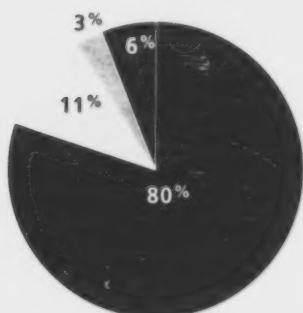
GRADUATE SATISFACTION AND EMPLOYMENT

Assiniboine Community College is committed to providing a quality learning experience to all of its students, and to helping each student reach his or her goals. At Assiniboine, students receive a college education that is learner centred, practical and hands-on, and one with direct links to the world of work. In the spring of 2004, Assiniboine conducted a telephone survey of 695 graduates from the college's certificate and diploma graduates who graduated between July 1, 2002 and June 30, 2003. Of the 470 graduates who completed the survey (68 percent), 91 percent reported they were either employed or involved in further post-secondary education.

Note: Graduate survey was conducted on graduates from certificate and diploma program only; apprenticeship, contract, adult learning and continuing education students were not surveyed.

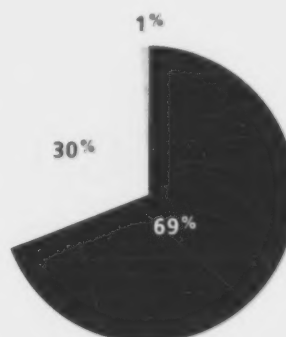
2002-03 GRADUATE EMPLOYMENT (470/695)

80% Employed: 377/470
11% Student: 50/470
3% Unemployed - Looking: 14/470
6% Unemployed - Not Looking: 29/470

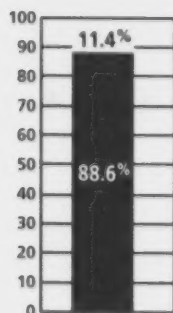


2002-03 EMPLOYMENT STATUS

69% Full-time: 261/376
30% Part-time: 111/376
1% Self-employed: 4/376

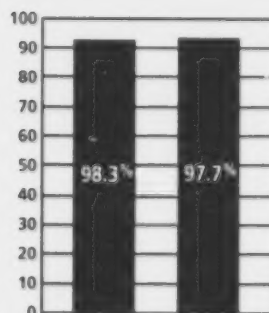


Approximately 69 percent of employed graduates were employed full-time, while 30 percent were employed part-time, and one percent was self-employed.



2002-03 EMPLOYMENT RELATED TO TRAINING

Over 88 percent of employed graduates indicated that their employment was directly related to their college training.

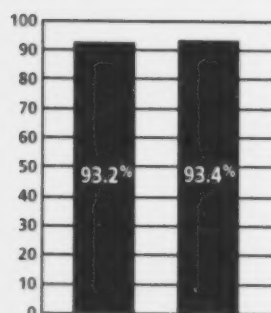


2002-03 GRADUATE SATISFACTION

Over 98 percent of graduates were satisfied or very satisfied with the education received at Assiniboine, over 97 percent would recommend their program to others.

2002-03 PROGRAM QUALITY AND CURRENCY

More than 93 percent of Assiniboine's graduates rated their program of studies as good or excellent; more than 93 percent felt their program was up-to-date with current industry standards.



EQUITY PROFILE *

	Number of Students	% of Total Student Population 2003-04
First Nations, Métis	552	20.2%
Visible Minority	48	21.8%
Female	1770	65.2%
Average Age	27 years	

* Base budget programs only; apprenticeship, continuing education and contract programs are not included.

PROGRAM PROFILES

Assiniboine Community College offered 32 full-time post-secondary programs (15 certificate and 17 diploma) in 2003-04. The college also offered Mature Student High School programs at the Brandon Adult Learning Centre, the Parkland Campus in Dauphin and the Parkland Southwest Regional Centre in Russell.

Profiles are provided for each program. These contain the number of students enrolled, graduated and employed in 2000-01, 2001-02 and 2002-03, as well as a more detailed employment profile of 2002-03 graduates.

The number of students graduating as of June of each year is listed. A portion of students enrolling at Assiniboine do not graduate with a certificate or diploma. The difference between enrolment and graduation numbers are accounted for by attrition, those students who do not continue with the program because of academic, personal or financial reasons, or because they obtain employment in their field of studies, and also by part-time students. These students may choose to take modules of a program for specific employment needs, without the intention of graduating. As well, students may take a program over an extended period of time, thus not graduating within the normal one or two-year time frame for a certificate or diploma. Students may also transfer between programs at Assiniboine, or to another educational institution.

ADULT LEARNING



PROGRAMS

Assiniboine Community College offers adult learning programs at the Brandon Adult Learning Centre (BALC) in downtown Brandon, at the Parkland Campus in Dauphin, and, for 2002-03 and 2003-04, at the Parkland Southwest Regional Center in Russell. Adult learning programming is designed for individuals who want to achieve a Mature Student High School Diploma in order to meet entrance requirements for post-secondary education or to increase their competitiveness in the job market. Individuals who already have a Senior 4 credential, but who need a different level mathematics, physics, English or other discipline, also find programming to meet their needs. Adult learning programs at the Parkland Campus were originally delivered as College Preparation. Beginning in 2001-02, the College Preparation program was redesigned for delivery as Extended program. The redesigned program combines Senior 3 and 4 courses with college courses and allow a student who does not meet post-secondary entrance requirements to complete a two-year diploma over three years, while also completing a Mature Student High School diploma. Students do not graduate from the Extended program, but continue with their chosen diploma program.

Note: Graduates were not surveyed as the primary intent of these programs is to prepare students for further education.

MATURE STUDENT HIGH SCHOOL (BRANDON ADULT LEARNING CENTRE)

2000-01	2001-02	2002-03	2003-04	Four Year Comparison of Enrolment/Graduates
234	256	298	290	Number of Students Enrolled
52	90	78	63	Number of Graduates

COLLEGE PREPARATION/EXTENDED PROGRAM (PARKLAND CAMPUS)

2000-01	2001-02	2002-03	2003-04	Four Year Comparison of Enrolment/Graduates
16	26	44	26	Number of Students Enrolled
8	13	11	18	Number of Graduates

MATURE STUDENT HIGH SCHOOL (PARKLAND SOUTHWEST REGIONAL CENTRE)

2000-01	2001-02	2002-03	2003-04	Four Year Comparison of Enrolment/Graduates
N/A	N/A	22	28	Number of Students Enrolled
N/A	N/A	5	10	Number of Graduates

ADULT LEARNING PROGRAMS



Assiniboine Community College offers adult learning programs at the Brandon Adult Learning Centre (BALC) in downtown Brandon, at the Parkland Campus in Dauphin, and, for 2002-03 and 2003-04, at the Parkland Southwest Regional Center in Russell. Adult learning programming is designed for individuals who want to achieve a Mature Student High School Diploma in order to meet entrance requirements for post-secondary education or to increase their competitiveness in the job market. Individuals who already have a Senior 4 credential, but who need a different level mathematics, physics, English or other discipline, also find programming to meet their needs. Adult learning programs at the Parkland Campus were originally delivered as College Preparation. Beginning in 2001-02, the College Preparation program was redesigned for delivery as Extended program. The redesigned program combines Senior 3 and 4 courses with college courses and allow a student who does not meet post-secondary entrance requirements to complete a two-year diploma over three years, while also completing a Mature Student High School diploma. Students do not graduate from the Extended program, but continue with their chosen diploma program.

Note: Graduates were not surveyed as the primary intent of these programs is to prepare students for further education.

MATURE STUDENT HIGH SCHOOL (BRANDON ADULT LEARNING CENTRE)

2000-01	2001-02	2002-03	2003-04	Four Year Comparison of Enrolment/Graduates
234	256	298	290	Number of Students Enrolled
52	90	78	63	Number of Graduates

COLLEGE PREPARATION/EXTENDED PROGRAM (PARKLAND CAMPUS)

2000-01	2001-02	2002-03	2003-04	Four Year Comparison of Enrolment/Graduates
16	26	44	26	Number of Students Enrolled
8	13	11	18	Number of Graduates

MATURE STUDENT HIGH SCHOOL (PARKLAND SOUTHWEST REGIONAL CENTRE)

2000-01	2001-02	2002-03	2003-04	Four Year Comparison of Enrolment/Graduates
N/A	N/A	22	28	Number of Students Enrolled
N/A	N/A	5	10	Number of Graduates

DIVISION **AGRICULTURE & ENVIRONMENT**

Previously called the Agriculture and Rural Enterprise Division, this division's name was changed to Agriculture and Environment in November 2003, to better reflect the scope of training offered by the division. Assiniboine has the provincial mandate to deliver agriculture-related community college training. In support of this mandate, this division delivers three full-time diploma programs, plus numerous part-time, distance, apprenticeship and extension offerings to agriculture producers and the agribusiness support sector throughout Manitoba.



FULL-TIME DAY PROGRAMS

- Agribusiness Diploma
- GIS Environmental Technologies Diploma
- Land and Water Management Diploma

EXTENSION/PART-TIME/ DISTANCE PROGRAMS

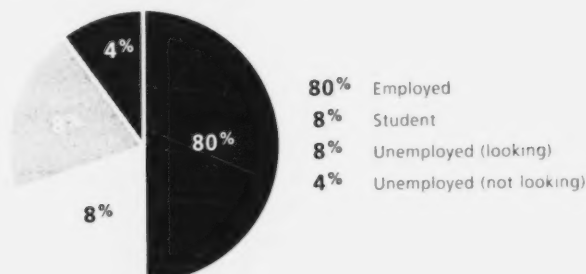
- Agriculture Studies
- Manitoba Arborists training
- Medicinal and Aromatic Crops
- Organic Agriculture
- Organic Inspector
- Pork Production Manager
- Prairie Horticulture
- Pesticide Dispenser/Pesticide Applicator training for provincial licensing

APPRENTICESHIP PROGRAMS

- Pork Production Technician

AGRIBUSINESS TWO-YEAR DIPLOMA PROGRAM

CURRENT ACTIVITY OF 2002-03 GRADUATES (25/32)



2000-01	2001-02	2002-03	Three Year Comparison of Graduates
104	81	65	Number of Students Enrolled in Program (both years)
45	35	32	Number of Graduates (from Year Two of Program)
40	20	25	Number of Respondents to Graduate Survey
83%	65%	80%	Percentage of Respondents Employed
85%	92%	85%	Percentage of Respondents Employed in Training Related Occupations

This program prepares students for a career in any one of many of the agribusiness sectors. There is a co-operative work placement between year one and two. Graduates find exciting and challenging career opportunities as:

- technical agrologists
- farm supply managers/assistant managers
- livestock technicians and managers
- office administrators
- agricultural finance officers
- field scouts
- elevator managers/assistant managers
- sales and service specialists
- research technicians

Satisfied or very satisfied with education received:



Recommend program to others:



GIS ENVIRONMENTAL TECHNOLOGIES TWO-YEAR DIPLOMA PROGRAM

This program, offered for the first time in 2002-03 and originally called Precision Agriculture, features the latest in leading-edge geomatics technologies. Students use Global Positioning Systems (GPS) to collect geo-referenced data detailing variations in land, water, vegetation, moisture and nutrient conditions. Using Geographical Information Systems (GIS), students learn to analyze this data, incorporate related, remotely-sensed information and translate it into practical solutions. This helps agricultural producers, watershed managers, conservation technicians and business managers to make resource management decisions adjusted for site specific variables. This program includes a co-operative work placement between year one and two.

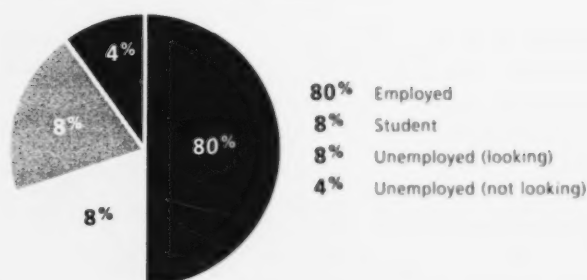
Graduates of this program are generalists with both GIS technical and resource management skills. This training provides opportunities for employment using high technology computer support and simulations in areas including information and resource management, agriculture and forestry. Employment opportunities are concentrated in the prairie provinces and the northern United States. Potential employers include:

- land planning and resource management organizations
- conservation districts
- government and non-government organizations
- agribusinesses
- self-employment opportunities as consultants

AGRIBUSINESS

TWO-YEAR DIPLOMA PROGRAM

CURRENT ACTIVITY OF 2002-03 GRADUATES (25/32)



2000-01	2001-02	2002-03	Three Year Comparison of Graduates
104	81	65	Number of Students Enrolled in Program (both years)
45	35	32	Number of Graduates (from Year Two of Program)
40	20	25	Number of Respondents to Graduate Survey
83%	65%	80%	Percentage of Respondents Employed
85%	92%	85%	Percentage of Respondents Employed in Training Related Occupations

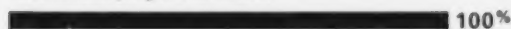
This program prepares students for a career in any one of many of the agribusiness sectors. There is a co-operative work placement between year one and two. Graduates find exciting and challenging career opportunities as:

- technical agrologists
- farm supply managers/assistant managers
- livestock technicians and managers
- office administrators
- agricultural finance officers
- field scouts
- elevator managers/assistant managers
- sales and service specialists
- research technicians

Satisfied or very satisfied with education received:



Recommend program to others:



GIS ENVIRONMENTAL TECHNOLOGIES

TWO-YEAR DIPLOMA PROGRAM

This program, offered for the first time in 2002-03 and originally called Precision Agriculture, features the latest in leading-edge geomatics technologies. Students use Global Positioning Systems (GPS) to collect geo-referenced data detailing variations in land, water, vegetation, moisture and nutrient conditions. Using Geographical Information Systems (GIS), students learn to analyze this data, incorporate related, remotely-sensed information and translate it into practical solutions. This helps agricultural producers, watershed managers, conservation technicians and business managers to make resource management decisions adjusted for site specific variables. This program includes a co-operative work placement between year one and two.

Graduates of this program are generalists with both GIS technical and resource management skills. This training provides opportunities for employment using high technology computer support and simulations in areas including information and resource management, agriculture and forestry. Employment opportunities are concentrated in the prairie provinces and the northern United States. Potential employers include:

- land planning and resource management organizations
- conservation districts
- government and non-government organizations
- agribusinesses
- self-employment opportunities as consultants

LAND AND WATER MANAGEMENT

TWO-YEAR DIPLOMA PROGRAM



This program, offered for the first time in 2003-04, focuses on natural resources and related technologies. It looks at environmental monitoring and management in an agricultural context, and focuses on protecting valuable water and land resources from the potentially harmful impacts of agricultural and industrial expansion. It studies climate change and new regulations that impact on water and land resources. This program includes a co-operative work placement between year one and two.

Graduates of this program find careers with conservation districts, agricultural organizations and all levels of government and industry across the prairies and beyond. There are opportunities in the areas of research, management, consulting and the administration of sustainable land use practices.



BUSINESS DIVISION & TOURISM



FULL-TIME DAY PROGRAMS

- Business Administration Diploma/
General Business Certificate
(also available by distance delivery)
- Culinary Arts Diploma/
Professional Cooking Certificate
- Hospitality Administration
Diploma
- Office Administration Diploma/
Certificate
- Rural Development Diploma



This division offers five diploma programs, three of which offer one-year certificate exit options, and all of which combine the knowledge of important principles and practices needed to administer and manage businesses with the practical application of industry-specific skills. The programs prepare graduates for employment in existing and emerging growth industries, as well as in the identification, creation, and development of enterprises.



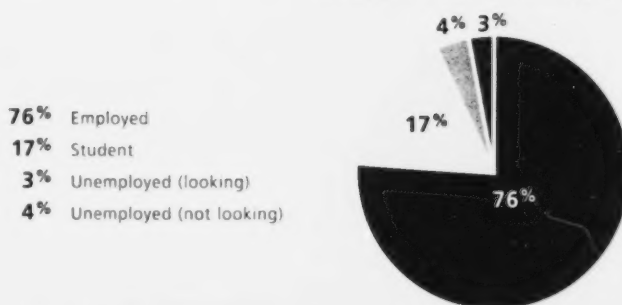
BUSINESS ADMINISTRATION

TWO-YEAR DIPLOMA PROGRAM

This program is offered at both the Brandon and Parkland Campuses. It is designed to equip students with the practical knowledge and skills necessary for a successful career in business. Required courses provide a thorough education in the varied aspects of business. Students choose from a broad spectrum of business electives to focus their studies. The program includes a practical component that could be either a co-operative work placement, work experience or a pre-approved student-initiated project. Students choose one of seven specializations: Accounting, Financial Services, General, Human Resources, Logistics Management, Management or Marketing. Graduates find employment in a wide range of challenging positions in large and small businesses in all sectors of the business community.

Note: A number of students choose to extend this diploma program over three years. Beginning in 2001-02, enrolment numbers do not include distance registrants.

**CURRENT ACTIVITY OF
2002-03 GRADUATES (70/97)**



2000-01	2001-02	2002-03	Three Year Comparison of Graduates
466	330	363	Number of Students Enrolled in Program (both years)
104	66	97	Number of Graduates (from Year Two of Program)
83	40	70	Number of Respondents to Graduate Survey
82%	70%	76%	Percentage of Respondents Employed
84%	82%	89%	Percentage of Respondents Employed in Training Related Occupations

Satisfied or very satisfied with education received:



Recommend program to others:



CULINARY ARTS/PROFESSIONAL COOKING

TWO-YEAR DIPLOMA PROGRAM/ONE-YEAR CERTIFICATE PROGRAM

This program provides students with the theory and practical knowledge and skills necessary for successful careers as a chef or cook. Students receive a blend of training, including classroom instruction, practical applications and work experience in the industry. There are many opportunities for advancement, as the food service industry tends to promote from within. Graduates of this program find work in:

- hotels
- restaurants
- resorts
- institutional kitchens
- catering companies

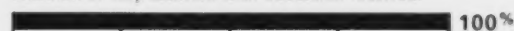
Note: The second year of this program was offered for the first time in 2001-02.

**CURRENT ACTIVITY OF
2002-03 GRADUATES (8/10)**



2000-01	2001-02	2002-03	Three Year Comparison of Graduates
12	24	27	Number of Students Enrolled in Program (both years)
7	9	10	Number of Graduates (from Year One & Two of Program)
5	7	8	Number of Respondents to Graduate Survey
0%	100%	75%	Percentage of Respondents Employed
n/a	86%	100%	Percentage of Respondents Employed in Training Related Occupations

Satisfied or very satisfied with education received:



Recommend program to others:



BUSINESS ADMINISTRATION

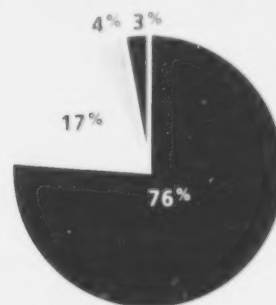
TWO-YEAR DIPLOMA PROGRAM

This program is offered at both the Brandon and Parkland Campuses. It is designed to equip students with the practical knowledge and skills necessary for a successful career in business. Required courses provide a thorough education in the varied aspects of business. Students choose from a broad spectrum of business electives to focus their studies. The program includes a practical component that could be either a co-operative work placement, work experience or a pre-approved student-initiated project. Students choose one of seven specializations: Accounting, Financial Services, General, Human Resources, Logistics Management, Management or Marketing. Graduates find employment in a wide range of challenging positions in large and small businesses in all sectors of the business community.

Note: A number of students choose to extend this diploma program over three years. Beginning in 2001-02, enrolment numbers do not include distance registrants.

CURRENT ACTIVITY OF 2002-03 GRADUATES (70/97)

76% Employed
17% Student
3% Unemployed (looking)
4% Unemployed (not looking)

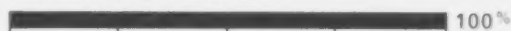


2000-01	2001-02	2002-03	Three Year Comparison of Graduates
466	330	363	Number of Students Enrolled in Program (both years)
104	66	97	Number of Graduates (from Year Two of Program)
83	40	70	Number of Respondents to Graduate Survey
82%	70%	76%	Percentage of Respondents Employed
84%	82%	89%	Percentage of Respondents Employed in Training Related Occupations

Satisfied or very satisfied with education received



Recommend program to others



CULINARY ARTS/PROFESSIONAL COOKING

TWO-YEAR DIPLOMA PROGRAM/ONE-YEAR CERTIFICATE PROGRAM

This program provides students with the theory and practical knowledge and skills necessary for successful careers as a chef or cook. Students receive a blend of training, including classroom instruction, practical applications and work experience in the industry. There are many opportunities for advancement, as the food service industry tends to promote from within. Graduates of this program find work in:

- hotels
- restaurants
- resorts
- institutional kitchens
- catering companies

Note: The second year of this program was offered for the first time in 2001-02.

CURRENT ACTIVITY OF 2002-03 GRADUATES (8/10)

75% Employed
12.5% Student
12.5% Unemployed (not looking)



2000-01	2001-02	2002-03	Three Year Comparison of Graduates
12	24	27	Number of Students Enrolled in Program (both years)
7	9	10	Number of Graduates (from Year One & Two of Program)
5	7	8	Number of Respondents to Graduate Survey
0%	100%	75%	Percentage of Respondents Employed
n/a	86%	100%	Percentage of Respondents Employed in Training Related Occupations

Satisfied or very satisfied with education received



Recommend program to others



GENERAL BUSINESS

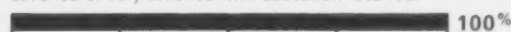
ONE-YEAR CERTIFICATE PROGRAM

CURRENT ACTIVITY OF 2002-03 GRADUATES (18/10)



2000-01	2001-02	2002-03	Three Year Comparison of Graduates
17	16	12	Number of Students Enrolled in Program
17	18	10	Number of Graduates
12	13	18	Number of Respondents to Graduate Survey
100%	54%	56%	Percentage of Respondents Employed
67%	57%	80%	Percentage of Respondents Employed in Training Related Occupations

Satisfied or very satisfied with education received:



Recommend program to others:



This program is offered at both the Brandon and Parkland Campuses. Beginning in 1999-2000 it was also offered at a rural Manitoba site that changes each year. The program introduces students to a broad spectrum of business courses. Graduates gain the necessary basic business skills required by industry in a changing social and business environment. Graduates are prepared for entry-level positions in:

- financial institutions
- government and industry
- business offices
- retail enterprises

Note: There may be more graduates than enrolled students as some Business Administration students choose to exit after year one with a General Business certificate, and enrolment numbers do not include distance registrants.

HOSPITALITY ADMINISTRATION

TWO-YEAR DIPLOMA PROGRAM

CURRENT ACTIVITY OF 2002-03 GRADUATES (2/3)



2000-01	2001-02	2002-03	Three Year Comparison of Graduates
59	39	23	Number of Students Enrolled in Program (both years)
17	11	3	Number of Graduates (from Year Two of Program)
17	7	2	Number of Respondents to Graduate Survey
76%	100%	100%	Percentage of Respondents Employed
69%	71%	100%	Percentage of Respondents Employed in Training Related Occupations

Satisfied or very satisfied with education received:



Recommend program to others:



Previously called Hospitality/Tourism Administration, this program prepares students for careers in the hospitality industry, with specific emphasis on hotel and restaurant administration. There is a co-operative work placement between year one and two. Graduates find employment in a wide range of challenging careers in all sectors of the hospitality industry, including:

- hotel operations in various departments such as the front office, reservations, housekeeping, convention services, general administration, food and beverage services
- food and beverage operations in hotels, restaurants, clubs, banquet and catering facilities, convention services
- marketing and sales in all areas of hospitality and marketing communication (selling, advertising, promotion, publicity), hotel and restaurant sales and marketing management, marketing analysis, marketing research and new venture development

OFFICE ADMINISTRATION

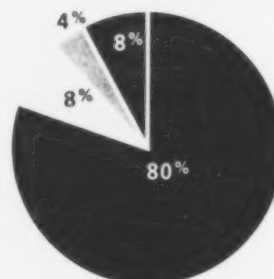
TWO-YEAR DIPLOMA PROGRAM/ONE-YEAR CERTIFICATE PROGRAM

This program prepares students for the high technology office environment. Students acquire administrative, managerial and teamwork skills essential in the modern office environment. The program stresses professional attitudes and conduct appropriate to the work place. Graduates choose either the Administrative, Legal or Medical specialization, and find employment in a variety of careers, including:

- administrative or executive assistants
- customer service representatives
- office managers
- records control specialists
- word processing specialists
- executive secretaries
- legal secretaries in legal offices, government offices, judicial systems, mortgage companies and legal departments in business and industry
- medical clerks/secretaries in hospitals, private practice, medical clinics, veterinary clinics and laboratories

CURRENT ACTIVITY OF 2002-03 GRADUATES (26/31)

- 80% Employed
- 8% Student
- 4% Unemployed (looking)
- 8% Unemployed (not looking)



2000-01	2001-02	2002-03	Three Year Comparison of Graduates
110	115	100	Number of Students Enrolled in Program (both years)
29	16	31	Number of Graduates (from Year One & Two of Program)
20	14	26	Number of Respondents to Graduate Survey
90%	93%	85%	Percentage of Respondents Employed
94%	85%	82%	Percentage of Respondents Employed in Training Related Occupations

Satisfied or very satisfied with education received:



Recommend program to others:



RURAL DEVELOPMENT

TWO-YEAR DIPLOMA PROGRAM

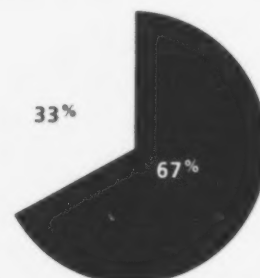
This program is unique in Canada, offering training in the process of rural development, agricultural and resource-based diversification, and rural economic diversification. The program encourages students to develop both a theoretical and applied knowledge for rural strategic planning, inter-related with natural habitat and resources, economy, environment, and human resources within the community. There is a co-operative work placement between year one and two. Graduates find exciting and challenging career opportunities with:

- economic development offices
- enterprise centres
- regional economic development offices
- community futures development corporations
- conservation districts
- chambers of commerce
- tourism and recreation/economic development
- project management in the public and private sector

Note: The program was offered to new students for the last time in 2001-02, and had its last graduates in 2002-03.

CURRENT ACTIVITY OF 2002-03 GRADUATES (3/4)

- 67% Employed
- 33% Student



2000-01	2001-02	2002-03	Three Year Comparison of Graduates
23	15	8	Number of Students Enrolled in Program (both years)
12	2	4	Number of Graduates (from Year Two of Program)
12	2	3	Number of Respondents to Graduate Survey
100%	100%	67%	Percentage of Respondents Employed
92%	100%	50%	Percentage of Respondents Employed in Training Related Occupations

Satisfied or very satisfied with education received:



Recommend program to others:



HEALTH DIVISION & HUMAN SERVICES



FULL-TIME DAY PROGRAMS

- Aboriginal Community Development Diploma
- Community Social Development Certificate
- Comprehensive Health Care Aide Certificate (also available by distance delivery)
- Early Childhood Education Diploma (also available by distance delivery)
- Practical Nursing Certificate

EXTENSION/PART-TIME/ DISTANCE PROGRAMS

- Early Childhood Program Management Certificate [Post-Diploma] (only available by distance delivery)
- Practical Nursing Refresher Certificate (only available by distance delivery)

This division offers two diploma and five certificate programs focussed in the health and human services sector. Employability skills are integrated into all divisional programs so that students acquire the knowledge and skills necessary to meet the challenges of today's competitive work world, and all programs have practicums that provide students with the opportunity to apply the skills they learn in the classroom to the actual work environment. Students with previous work experience and/or training may be able to receive credit for courses offered by this division through the college's prior learning assessment process. Most divisional course offerings are also available by distance.



ABORIGINAL COMMUNITY DEVELOPMENT

TWO-YEAR DIPLOMA PROGRAM

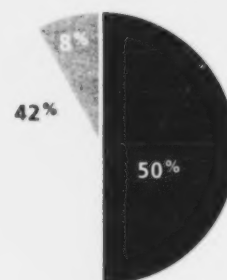
The first year of this diploma program is the Community Social Development certificate program. The program focuses on both social and economic development of aboriginal communities. Core courses provide training in self-government, conference planning, project planning and cross-cultural awareness.

Graduates of this program are employed by:

- band office administrations
- economic development offices
- tribal councils
- school divisions
- women's shelters
- government departments
- other social and human service organizations

CURRENT ACTIVITY OF 2002-03 GRADUATES (12/14)

42% Employed
50% Student
8% Unemployed (looking)



2000-01	2001-02	2002-03	Three Year Comparison of Graduates
21	17	18	Number of Students Enrolled in Program
14	11	14	Number of Graduates
9	8	12	Number of Respondents to Graduate Survey
33%	75%	42%	Percentage of Respondents Employed
100%	83%	80%	Percentage of Respondents Employed in Training Related Occupations

Satisfied or very satisfied with education received:



Recommend program to others:



COMMUNITY SOCIAL DEVELOPMENT

ONE-YEAR CERTIFICATE PROGRAM

This program is designed to provide students with the skills necessary to work in a helping and organizing role. The program focuses on First Nations and Métis issues. It assists students in developing skills required to work with First Nations organizations and urban organizations serving a large First Nations/Aboriginal clientele. Opportunities for employment are found with employers who serve Aboriginal/Métis people such as:

- band administrations
- tribal councils
- school divisions
- women's shelters
- government departments
- other social and human service organizations

Note: Although students graduate from this program with a certificate, the majority of them choose to return to the college to complete the Aboriginal Community Development diploma.

CURRENT ACTIVITY OF 2002-03 GRADUATES (8/16)

38% Employed
62% Student



2000-01	2001-02	2002-03	Three Year Comparison of Graduates
24	25	26	Number of Students Enrolled in Program
18	16	16	Number of Graduates
11	14	8	Number of Respondents to Graduate Survey
9%	7%	38%	Percentage of Respondents Employed
100%	0%	100%	Percentage of Respondents Employed in Training Related Occupations

Satisfied or very satisfied with education received:



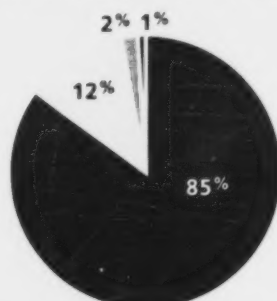
Recommend program to others:



COMPREHENSIVE HEALTH CARE AIDE

SIX-MONTH CERTIFICATE PROGRAM

CURRENT ACTIVITY OF 2002-03 GRADUATES (88/125)



85%	Employed
2%	Student
1%	Unemployed (looking)
12%	Unemployed (not looking)

2000-01	2001-02	2002-03	Three Year Comparison of Graduates
157	81	111	Number of Students Enrolled in Program
119	62	125	Number of Graduates
75	48	88	Number of Respondents to Graduate Survey
89%	85%	85%	Percentage of Respondents Employed
93%	98%	89%	Percentage of Respondents Employed in Training Related Occupations

Satisfied or very satisfied with education received:



Recommend program to others:



This program trains individuals for a challenging and rewarding career in the health care profession. As a result of needs identified by health reform, this program provides training in mental health, psychogeriatrics, gerontology and community-based health care. The program is offered at both the Brandon and Parkland Campuses and at rural Manitoba sites that change each year. Graduates of this program find employment in:

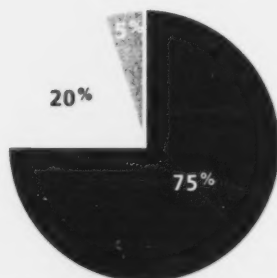
- acute and extended care hospitals
- personal care homes
- private care facilities
- mental health settings
- home care

Note: Students in some offerings of this program enrolled in one academic year and graduated in the next. As a result, there is limited correlation between the number of enrollees and the number of graduates in a given year. Enrolment numbers do not include distance registrants, or students who challenge the program.

EARLY CHILDHOOD EDUCATION

TWO-YEAR DIPLOMA PROGRAM

CURRENT ACTIVITY OF 2002-03 GRADUATES (20/33)



75%	Employed
20%	Student
5%	Unemployed (looking)

2000-01	2001-02	2002-03	Three Year Comparison of Graduates
66	76	80	Number of Students Enrolled in Program (both years)
33	17	33	Number of Graduates (from Year Two of Program)
17	14	20	Number of Respondents to Graduate Survey
71%	64%	75%	Percentage of Respondents Employed
100%	89%	100%	Percentage of Respondents Employed in Training Related Occupations

Satisfied or very satisfied with education received:



Recommend program to others:



This program prepares students to provide quality child care by offering young children appropriate intellectual stimulation as well as opportunities for physical, emotional and social development. The program also helps students develop skills in supporting and working with the family unit, based on an anti-bias approach. Beginning in 1997-98, an additional offering of this program, with an Aboriginal focus, was delivered at the Parkland Campus. Opportunities for employment are expanding as the need for early childhood settings increases and are available in a variety of settings, including:

- day care centers
- nursery schools
- lunch and school age programs

Note: Parkland Campus program takes in students every second year. Enrolment numbers do not include distance registrants.

EARLY CHILDHOOD PROGRAM MANAGEMENT

VARIABLE LENGTH POST-DIPLOMA CERTIFICATE PROGRAM

Formerly called Child Care Centre Administration, this is a part-time post-diploma certificate program offered by distance delivery. It gives students the opportunity to develop mastery in the skills that encompass the director's roles and responsibilities as the leader, manager and administrator of an early childhood setting.

CURRENT ACTIVITY OF 2002-03 GRADUATES (2/3)

100% Employed



2000-01	2001-02	2002-03	Three Year Comparison of Graduates
5	28	42	Number of Students Enrolled in Program
1	1	3	Number of Graduates
0	0	2	Number of Respondents to Graduate Survey
N/A	N/A	100%	Percentage of Respondents Employed
N/A	N/A	100%	Percentage of Respondents Employed in Training Related Occupations

Satisfied or very satisfied with education received:



Recommend program to others:



PRACTICAL NURSING

FIFTEEN-MONTH CERTIFICATE PROGRAM

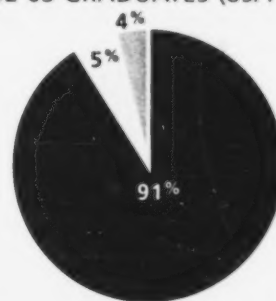
This program is designed to prepare graduates with the competencies to practice within a multi-disciplinary team and to deliver nursing care within the context of a wellness model. Clinical nursing skills are taught in the laboratory setting and applied in acute and extended care health facilities, personal care homes, various community agencies and private homes. Beginning in 1998-99, this program was also delivered in Winnipeg, and beginning in 1999-2000, at rural Manitoba sites that change each year. Many employment opportunities exist for Licensed Practical Nurses (LPNs), who continue to be in demand by employers. Entrepreneurial LPNs may establish their own businesses or obtain employment in:

- hospitals
- personal care homes
- medical clinics
- adult day care centres
- private agencies
- the community

Note: Because this program is 15 months in length, enrolment occurs in one academic year and graduation occurs in the next academic year, resulting in a limited correlation between the number of enrollees and number of graduates.

CURRENT ACTIVITY OF 2002-03 GRADUATES (85/145)

91% Employed
4% Student
5% Unemployed (not looking)



2000-01	2001-02	2002-03	Three Year Comparison of Graduates
353	344	357	Number of Students Enrolled in Program
177	142	145	Number of Graduates
100	107	85	Number of Respondents to Graduate Survey
95%	94%	92%	Percentage of Respondents Employed
100%	99%	99%	Percentage of Respondents Employed in Training Related Occupations

Satisfied or very satisfied with education received:



Recommend program to others:



PRACTICAL NURSING REFRESHER

VARIABLE LENGTH CERTIFICATE PROGRAM

CURRENT ACTIVITY OF 2002-03 GRADUATES (11/14)



100% Employed

2000-01	2001-02	2002-03	Three Year Comparison of Graduates
50	56	51	Number of Students Enrolled in Program
12	16	14	Number of Graduates
0	0	11	Number of Respondents to Graduate Survey
N/A	N/A	100%	Percentage of Respondents Employed
N/A	N/A	100%	Percentage of Respondents Employed in Training Related Occupations

Satisfied or very satisfied with education received:



Recommend program to others:

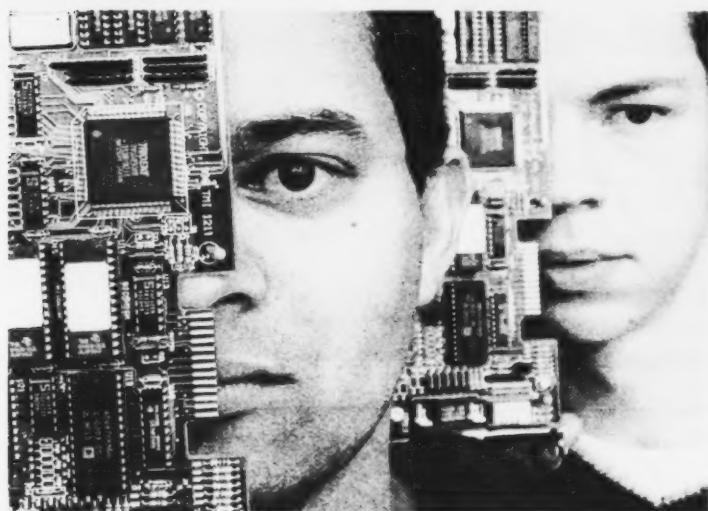


This is a distance-delivered program designed to update students with current nursing knowledge to allow them to return to active nursing practice. It is available to practical nurses who are required by the College of Licensed Practical Nurses of Manitoba (CLPNM) to take a refresher program. The program is self-paced and can be part-time or full-time. It combines theoretical study and clinical practice to help students re-enter nursing with confidence.



DIVISION INFORMATION TECHNOLOGIES

This division offers four diploma programs, one of which offers a one-year certificate exit option, and all of which focus on and use the very latest in information technologies. Students get hands-on experience using modern software and equipment. Students with previous work experience and/or training may be able to receive credit for courses offered by this division through the college's prior learning assessment process.



FULL-TIME DAY PROGRAMS

- Business Information Management Diploma
- Computer Systems Technology Diploma
- Computer Systems Technician Certificate
- Media Production Diploma
- Web Design Diploma



BUSINESS INFORMATION MANAGEMENT

TWO-YEAR DIPLOMA PROGRAM

This program was offered for only two years - 2002-03 and 2003-04. It was intended for those individuals with an interest in applying technology to business solutions. It focused on the theory and application of business computing and information systems for a business environment. The curriculum included courses in computer programming, information systems analysis, database and spreadsheet applications, computer networking, e-commerce concepts and applications, and web application. Electronic commerce has already made a significant economic impact in Internet sales and business-to-business transactions. This program introduced the technical and business aspects of electronic commerce in a business context - understanding web applications, programming, networking and business operations and practices. The intent was to provide information management support to decision makers. Program delivery methods integrated real-life simulation and case studies. The program included a co-operative work placement at the end of year two.



COMPUTER SYSTEMS TECHNOLOGY/TECHNICIAN

TWO-YEAR DIPLOMA PROGRAM/ONE-YEAR CERTIFICATE PROGRAM

CURRENT ACTIVITY OF
2002-03 GRADUATES (12/16)



92% Employed
8% Student

2000-01	2001-02	2002-03	Three Year Comparison of Graduates
41	47	52	Number of Students Enrolled in Program (both years)
14	17	16	Number of Graduates (from Year One & Two of Program)
13	15	12	Number of Respondents to Graduate Survey
77%	87%	92%	Percentage of Respondents Employed
90%	69%	73%	Percentage of Respondents Employed in Training Related Occupations

Satisfied or very satisfied with education received:

100%

Recommend program to others:

100%

This program focuses on the modern day applied technology of computer hardware architecture, computer networking systems and advanced computer software applications and operating systems. Particular attention is given to the real life, hands-on application of these modern technologies. Approximately 50 percent of all studies take place in modern electronic and computer laboratory facilities. This program prepares students to write industry certification exams. Students choosing to exit after completing one year of this program are eligible to receive a Computer Systems Technician certificate. Excellent opportunities exist for graduates with industry certification in the areas of:

- installing
- troubleshooting and supporting computer networks
- installing and upgrading computer hardware
- installing and supporting computer software
- computer programming
- Internet development including web server support

MEDIA PRODUCTION

TWO-YEAR DIPLOMA PROGRAM

This program prepares students to operate a variety of equipment commonly used in audio and video production, to produce audio and video projects and programs, prepare scripts and other materials required for productions, and develop effective communication skills. There is considerable hands-on experience in audio and video production. Graduates of this program are qualified for numerous positions in the technical fields of audio, video and multimedia production, as well as media communications. Graduates may choose to be independent (freelance) audio and video producers, or work for employers such as:

- audio, video, and multimedia production houses
- corporate and educational video production houses
- recording studios
- music and public address audio services
- cable and community television
- radio and television broadcasters

CURRENT ACTIVITY OF 2002-03 GRADUATES (9/17)

100% Employed



2000-01	2001-02	2002-03	Three Year Comparison of Graduates
40	47	44	Number of Students Enrolled in Program (both years)
11	20	17	Number of Graduates (from Year Two of Program)
7	18	9	Number of Respondents to Graduate Survey
86%	94%	100%	Percentage of Respondents Employed
67%	82%	67%	Percentage of Respondents Employed in Training Related Occupations

Satisfied or very satisfied with education received:



Recommend program to others:



WEB DESIGN

TWO-YEAR DIPLOMA PROGRAM

This program provides foundation skills in graphics and visual design and in multimedia production. Students graduate with strong computer software application skills and advanced computer design skills widely used in web-based and multimedia industries. Emphasis is on digital imaging, video compositing, special effects, web design, as well as creating 2- and 3-dimensional computer illustrations, editing scanned images, and graphic design applications using the World Wide Web. This program provides students with the greatest opportunity for multi-skilling, as they acquire advanced skills in the use of hardware, operating systems and software for web-based and e-commerce applications, and advanced project management skills in costing, designing, assembling and producing products for web and e-commerce markets. Graduates find employment in:

- web design, video, audio and multimedia production
- graphic, animation and imaging centres
- web design, multimedia design, interactive media design and animation departments
- marketing, communications, training departments
- government agencies
- education
- multimedia production houses
- television and film industries

CURRENT ACTIVITY OF 2002-03 GRADUATES (9/13)

89% Employed
11% Student



2000-01	2001-02	2002-03	Three Year Comparison of Graduates
N/A	18	36	Number of Students Enrolled in Program (both years)
N/A	N/A	13	Number of Graduates (from Year Two of Program)
N/A	N/A	9	Number of Respondents to Graduate Survey
N/A	N/A	89%	Percentage of Respondents Employed
N/A	N/A	63%	Percentage of Respondents Employed in Training Related Occupations

Satisfied or very satisfied with education received:



Recommend program to others:



Note: This program was offered for the first time in 2001-02.

TRADES DIVISION

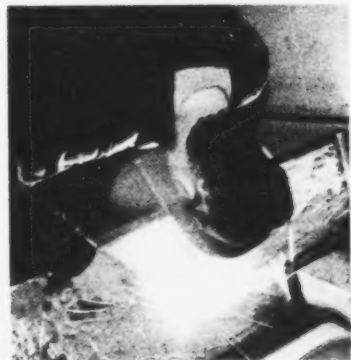


FULL-TIME DAY PROGRAMS

- Automotive Technician Certificate/Diploma
- Carpentry and Woodworking Certificate
- Civil Technician Certificate
- Construction Electrician Certificate
- Farm Equipment Technician Diploma
- Heavy Duty Equipment Technician Diploma
- Industrial Metals Fabrication Certificate
- John Deere Ag Tech Certificate
- Piping Trades Certificate

APPRENTICESHIP PROGRAMS

- Agriculture Equipment Technician
- Carpenter
- Construction Electrician
- Heavy Duty Equipment Technician
- Industrial Welder
- Motor Vehicle Mechanic
- Plumber



This division is committed to being responsive in providing relevant training for Manitobans. A close working relationship is maintained with industry through the division's advisory committees, as well as personal contacts and industry involvement in the programming. The division offers three diploma programs, one of which offers an optional one-year certificate exit, plus six other certificate programs. In addition, on behalf of the Apprenticeship Branch of Manitoba Advanced Education and Training, the division also delivers the technical training component of apprenticeship training for seven designated trades.



AUTOMOTIVE TECHNICIAN

TWO-YEAR DIPLOMA PROGRAM/ONE-YEAR CERTIFICATE PROGRAM

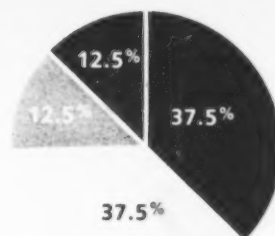
Year one of this program covers repair and servicing of motor vehicles such as cars and light trucks and deals with the basics of shop skills, engines and power trains. Year two focuses on advanced components of automotive systems such as heating and air conditioning, gasoline and alternative fuel systems, advanced electronic systems, steering, suspension and braking systems. Emphasis is on developing problem-solving skills so that graduates are able to function effectively in the advanced automotive technology field. There is a co-operative work placement between year one and two. Graduates of this program find employment opportunities in:

- service stations
- automobile dealerships
- automobile sales and repair shops
- automotive component parts and rebuilding shops

Note: Beginning in 2002-03, the college offered students the option of exiting the program after year one with an Automotive Technician certificate.

CURRENT ACTIVITY OF 2002-03 GRADUATES (8/14)

- 37.5% Employed
- 37.5% Student
- 12.5% Unemployed (looking)
- 12.5% Unemployed (not looking)



2000-01	2001-02	2002-03	Three Year Comparison of Graduates
31	35	42	Number of Students Enrolled in Program (both years)
9	12	14	Number of Graduates (from Year One & Two of Program)
9	11	8	Number of Respondents to Graduate Survey
100%	91%	38%	Percentage of Respondents Employed
78%	70%	100%	Percentage of Respondents Employed in Training Related Occupations

Satisfied or very satisfied with education received:



Recommend program to others:



CARPENTRY AND WOODWORKING

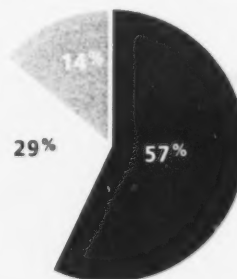
ONE-YEAR CERTIFICATE PROGRAM

The focus of this program is to produce graduates who can understand and implement techniques of quality craftsmanship. Students progress from hand tool skills to basic and advanced machine woodworking techniques and cabinet making. Construction elements include roof framing, wood frame construction, stair building and interior/exterior finishing. Employment opportunities are available in:

- commercial and residential construction
- material merchandising
- prefabrication centres
- millwork and cabinet shops
- private enterprise in building or woodworking fields

CURRENT ACTIVITY OF 2002-03 GRADUATES (7/9)

- 57% Employed
- 14% Student
- 29% Unemployed (looking)



2000-01	2001-02	2002-03	Three Year Comparison of Graduates
15	15	16	Number of Students Enrolled in Program
11	10	9	Number of Graduates
9	6	7	Number of Respondents to Graduate Survey
67%	67%	57%	Percentage of Respondents Employed
67%	100%	100%	Percentage of Respondents Employed in Training Related Occupations

Satisfied or very satisfied with education received:



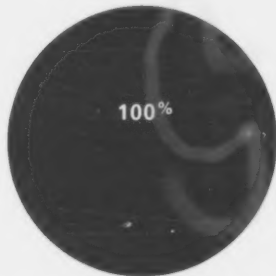
Recommend program to others:



CIVIL TECHNICIAN

ONE-YEAR CERTIFICATE PROGRAM

CURRENT ACTIVITY OF 2002-03 GRADUATES (2/2)



100% Employed

2000-01	2001-02	2002-03	Three Year Comparison of Graduates
N/A	14	15	Number of Students Enrolled in Program
N/A	0	2	Number of Graduates
N/A	N/A	2	Number of Respondents to Graduate Survey
N/A	N/A	100%	Percentage of Respondents Employed
N/A	N/A	100%	Percentage of Respondents Employed in Training Related Occupations

Satisfied or very satisfied with education received:



Recommend program to others:



This program is the first year of several diploma programs that are offered by Red River College. Students may choose to graduate with a Civil Technician certificate, but the majority of students opt to continue with one of the diploma programs at Red River. Graduates find employment with:

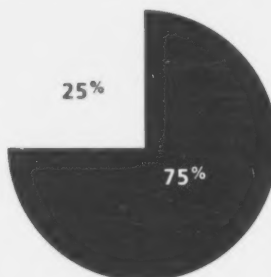
- consulting engineering and architectural firms
- construction and development companies
- inspection and testing agencies
- manufacturers
- fabricators and material suppliers
- departments of municipal, provincial and federal government services

Note: This program was offered for the first time in 2001-02. In that year there were no graduates, as all students chose to continue their studies at Red River.

CONSTRUCTION ELECTRICIAN

ONE-YEAR CERTIFICATE PROGRAM

CURRENT ACTIVITY OF 2002-03 GRADUATES (8/14)



75% Employed
25% Unemployed (not looking)

2000-01	2001-02	2002-03	Three Year Comparison of Graduates
15	14	16	Number of Students Enrolled in Program
13	12	14	Number of Graduates
11	8	8	Number of Respondents to Graduate Survey
73%	100%	75%	Percentage of Respondents Employed
88%	75%	100%	Percentage of Respondents Employed in Training Related Occupations

Satisfied or very satisfied with education received:



Recommend program to others:



This program provides pre-employment skills for the construction electrician trade. Each training area includes practical and theoretical elements. The focus of the program is to produce graduates who can understand and implement techniques of quality craftsmanship. Students progress from electrical safety and electrical code to more advanced skills in wiring circuits and blueprint reading. Many graduates choose at some time in their careers to start their own business, or they find employment opportunities with:

- electrical contractors
- construction companies
- maintenance departments of industrial companies
- public utilities
- wholesale supply houses

FARM EQUIPMENT TECHNICIAN

TWO-YEAR DIPLOMA PROGRAM

This program provides training in the repair, servicing and set up of farm equipment, including servicing diesel engines, power trains, brakes, air conditioning, fuel systems and hydraulics. It also includes training in repair and servicing of the electrical, electronic and computerized systems found in modern farm equipment. There is a co-operative work placement between year one and two. Employment opportunities are available at:

- farm machinery dealerships
- throughout the farm machinery industry

CURRENT ACTIVITY OF 2002-03 GRADUATES (9/14)

89% Employed
11% Student



2000-01	2001-02	2002-03	Three Year Comparison of Graduates
12	14	14	Number of Students Enrolled in Program (both years)
2	3	14	Number of Graduates (from Year Two of Program)
2	3	9	Number of Respondents to Graduate Survey
100%	100%	89%	Percentage of Respondents Employed
100%	100%	100%	Percentage of Respondents Employed in Training Related Occupations

Satisfied or very satisfied with education received:



Recommend program to others:



HEAVY DUTY EQUIPMENT TECHNICIAN

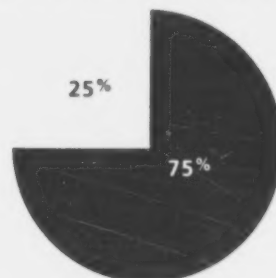
TWO-YEAR DIPLOMA PROGRAM

This program provides training in the repair and servicing of heavy trucks and off-highway equipment such as graders, crawlers and loaders. It also includes training in the electrical, electronic and computerized systems found in modern heavy duty equipment. There is a co-operative work placement between year one and two. Employment opportunities are available with:

- manufacturers and distributors
- contractors
- government departments
- wherever diesel power and heavy duty equipment is required

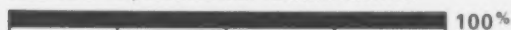
CURRENT ACTIVITY OF 2002-03 GRADUATES (8/12)

75% Employed
25% Unemployed (not looking)



2000-01	2001-02	2002-03	Three Year Comparison of Graduates
64	59	48	Number of Students Enrolled in Program (both years)
28	23	12	Number of Graduates (from Year Two of Program)
14	16	8	Number of Respondents to Graduate Survey
86%	75%	75%	Percentage of Respondents Employed
75%	83%	100%	Percentage of Respondents Employed in Training Related Occupations

Satisfied or very satisfied with education received:



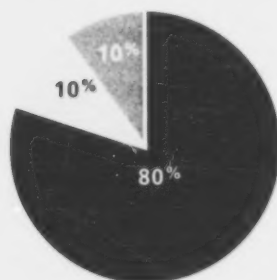
Recommend program to others:



INDUSTRIAL METALS FABRICATION

ONE-YEAR CERTIFICATE PROGRAM

CURRENT ACTIVITY OF 2002-03 GRADUATES (10/11)



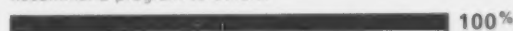
80% Employed
10% Unemployed (looking)
10% Unemployed (not looking)

2000-01	2001-02	2002-03	Three Year Comparison of Graduates
19	17	17	Number of Students Enrolled in Program
16	14	11	Number of Graduates
12	9	10	Number of Respondents to Graduate Survey
92%	89%	80%	Percentage of Respondents Employed
55%	75%	50%	Percentage of Respondents Employed in Training Related Occupations

Satisfied or very satisfied with education received:



Recommend program to others:



This program provides training in the use of all common machine shop equipment including lathes, milling machines, shapers and a wide assortment of hand tools, as well as theoretical and practical applications of machining principles, and courses such as drafting, mathematics, welding and metallurgy. Graduates find employment in industries such as:

- mining
- automotive manufacturing and rebuilding
- farm machinery manufacturing
- aerospace
- hydro
- railways
- equipment manufacturing and repair
- custom manufacturing and repair

JOHN DEERE AG TECH

TWO-YEAR CERTIFICATE PROGRAM



2000-01	2001-02	2002-03	Three Year Comparison of Graduates
N/A	4	N/A	Number of Students Enrolled in Program
N/A	4	N/A	Number of Graduates (from Year Two of program)
N/A	4	N/A	Number of Respondents to Graduate Survey
N/A	75%	N/A	Percentage of Respondents Employed
N/A	100%	N/A	Percentage of Respondents Employed in Training Related Occupations

This agricultural mechanics program takes in students every second year. The program is designed to upgrade the technical competence and professional level of the incoming dealership technician. Students must be sponsored by a John Deere dealership before entering the program, and be registered as an apprentice with the Apprenticeship Branch of Manitoba Advanced Education and Training. The program focuses on shop skills, consumer products, harvesting equipment, tractor performance, personal finance, power trains, and hydrostatic drives and hydraulic systems, and includes three levels of Manitoba Apprenticeship Agricultural Equipment Technician curriculum. Graduates of this program may find employment with:

- sponsoring John Deere dealerships
- other farm machinery dealerships

PIPING TRADES

ONE-YEAR CERTIFICATE PROGRAM

This program provides training in plumbing, heating, pipe fitting, sprinkler fitting and gas fitting trades.

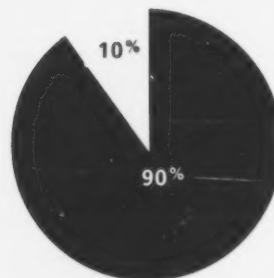
Employment opportunities are available with:

- plumbing and heating contractors
- installers of heating, plumbing and gas fittings
- industrial maintenance
- public utility maintenance
- wholesale supply houses



CURRENT ACTIVITY OF 2002-03 GRADUATES (10/11)

90% Employed
10% Unemployed (not looking)



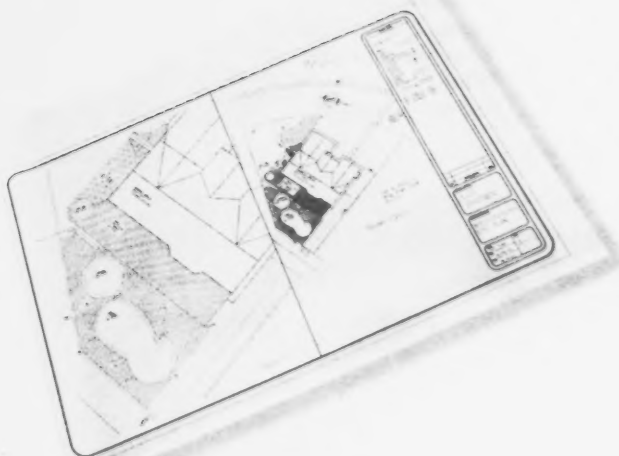
2000-01	2001-02	2002-03	Three Year Comparison of Graduates
15	15	16	Number of Students Enrolled in Program
10	13	11	Number of Graduates
9	4	10	Number of Respondents to Graduate Survey
89%	50%	90%	Percentage of Respondents Employed
75%	100%	78%	Percentage of Respondents Employed in Training Related Occupations

Satisfied or very satisfied with education received:

100%

Recommend program to others

100%



APPENDIX

2003-04 PROGRAMS BY DIVISION

(C) Certificate ranges from 5 to 15 months

(D) Diploma usually two years

(PC) Parkland Campus

Adult Learning – Brandon Adult Learning Centre, Parkland Campus in Dauphin, Parkland Southwest Regional Centre in Russell

Full-time Day Programs

Mature Student High School

(offered as Extended Program at PC)

Agriculture and Environment Division

Full-time Day Programs

Agribusiness (D)

GIS Environmental Technologies (D)

Land and Water Management (D)

Extension/Part-time/Distance Programs

Agriculture Safety & Awareness (C)

Agriculture Studies (C)

Integrated Pest Management (C)

Manitoba Arborists training

Medicinal and Aromatic Crops (D)

Organic Agriculture (C)

Organic Inspector (C)

Pork Production Manager (C)

Prairie Horticulture (C)

Pesticide Dispenser/

Pesticide Applicator training for provincial licensing

Apprenticeship Programs

Pork Production Technician

Business and Tourism Division

Full-time Day Programs

Business Administration (D) (also PC, by distance)

Culinary Arts (D)

General Business (C) (also PC, rural locations, by distance)

Hospitality Administration (D)

Office Administration (C, D)

Professional Cooking (C)

Health and Human Services Division

Full-time Day Programs

Aboriginal Community Development (D)

Community Social Development (C)

Comprehensive Health Care Aide (C)

(also PC, rural locations, by distance)

Early Childhood Education (D) (also PC, by distance)

Education Assistant (C) (also by distance)

Practical Nursing (C) (also Winnipeg, rural locations)

Extension/Part-time/Distance Programs

Community Support Provider (C)

Early Childhood Program Management (C, after D)

Practical Nursing Refresher (C)

Information Technologies Division

Full-time Day Programs

Business Information Management (D)

Computer Support Specialist (D) (PC only)

Computer Systems Technician (C)

Computer Systems Technology (D)

Media Production (D)

Web Design (D)

Wireless Telecommunications Engineering Technology (D)

Trades Division

Full-time Day Programs

Automotive Technician (C, D)

Carpentry and Woodworking (C)

Civil Technician (C)

Construction Electrician (C)

Heavy Duty Equipment Technician (D)

Industrial Metals Fabrication (C)

John Deere Ag Tech (C)

Piping Trades (C)

Apprenticeship Programs

Agricultural Equipment Technician

Carpenter

Construction Electrician

Heavy Duty Equipment Technician

Industrial Welder

Motor Vehicle Mechanic

Plumber

Assiniboine

COMMUNITY COLLEGE

1430 Victoria Avenue East
Brandon MB R7A 2A9
800.862.6307



WWW.ASSINIBOINE.NET

AGRICULTURE & ENVIRONMENT BUSINESS & TOURISM TRADES HEALTH & HUMAN SERVICES INFORMATION TECHNOLOGIES